



Glendale Community College Regional Consortium

AEBG Planning & Implementation Meeting

Glendale Community College – Garfield Campus

April 21, 2016
1:00pm-3:00pm

Agenda

Agenda Item		Purpose	Person(s) Responsible	Time Frame
I.	Introduction	A. Welcome & Introductions	Alfred	10 min.
II.	Minutes	A. Review & Approval of Minutes for April 21, 2016	Alfred & Scott	10 min.
III.	Discussion & Next Steps	A. Unscheduled Business 1) Announcements 2) Next meeting date: June 22, 2015	Consortium Team	10 min.
IV.	Committee Action Planning	A. Breakouts: Committee Meetings & Planning	Consortium Team	60 min.
V.	Adjourn	3:00pm		



Glendale Community College District Regional Consortium
AEBG Implementation Meeting

Glendale Community College – Garfield Campus
 March 17, 2016

Members: Alfred Ramirez, Scott Anderle, Judith Velasco

Partners Present: Tina Andersen-Wahlberg, Juan Guillermo Garcia, Melina Hovsepien, Denise McKnight for Nancy O. Peera, Janette Panganiban, Debbie Robiglio, Danette Roe, Rick Saunders, Jason Schlatter, Judith Velasco, Joylene Wagner, Dr. Deborah Kinley.

Minutes

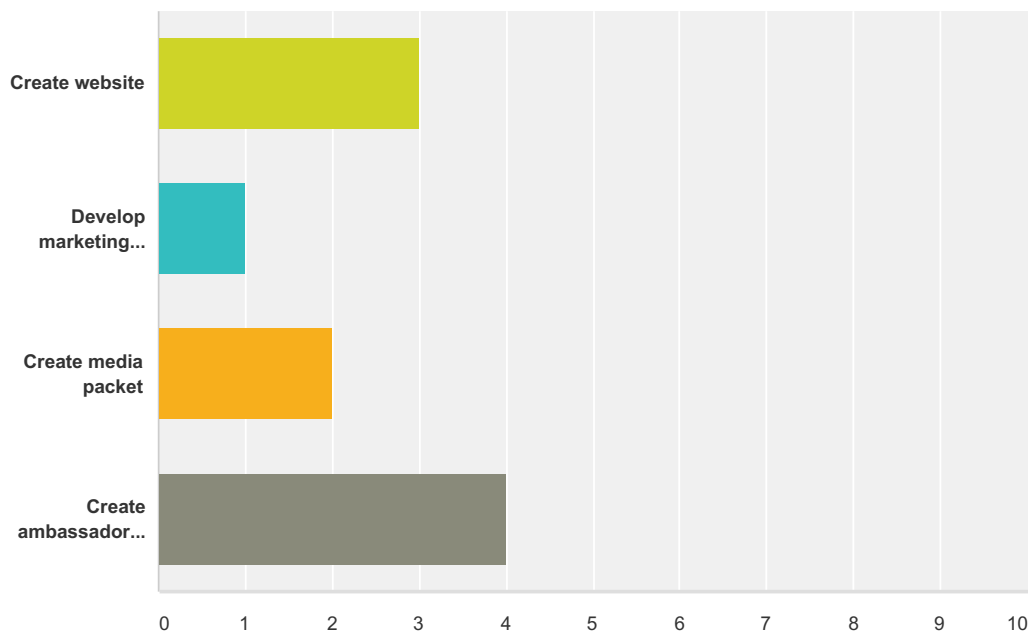
Agenda Item		Purpose
I.	Introduction	A. Welcome & Introductions 1) Alfred opened the meeting and welcomed the group. 2) Alfred announced that the Verdugo Workforce Development Board approved Judith Velasco, Executive Director, to be appointed as its representative as a member of the AEBG GCCD Regional Consortium. 3) Scott Anderle entered motion to approve Judith Velasco as a member to the AEBG GCCD Regional Consortium, as approved by her governing board. Alfred provided the second. Motion approved.
II.	Minutes	A. Review of Minutes from December 9, 2015 1) Minutes approved as submitted.
III.	By Laws	A. MaryAnn and Alfred reviewed the draft By-Laws with the group. 1) MaryAnn will add a statement to address conflict of interest. 2) Scott entered motion to approve By-Laws with the addition of a conflict of interest statement. Scott provided the second. Motion approved.
IV.	Budget	A. Alfred explained that office space needs to be reconfigured to accommodate cubicles for assisting students. He was given an estimate of \$45,000 for the work. 1) Alfred entered the motion for approval of the budget modification to accommodate the \$45,000 reconfiguration of office space. Judith provided the second. Motion approved.
V.	MVV	A. MaryAnn reviewed the Mission, Vision and Values with the group. Participants and members provided input towards changes for the Mission and Vision. The statements were revised as follows: 1) Vision: <i>All adult learners will have access to and participate in education and resources leading to meaningful employment or higher education.</i> 2) Mission: <i>The Glendale Community College Regional Consortium welcomes adult learners of all abilities and provides accessible pathways to skill acquisition and education towards viable employment, through multiple career partners.</i>

Glendale Community College District Regional Consortium

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		3) Values remained the same. 4) Alfred entered the motion to approve the Vision, Mission and Values with the changes made by meeting participants. Judith provided the second. Motion approved.
VI.	MOUs	A. Alfred and MaryAnn reviewed the revised MOUs. 1) MaryAnn will revise MOUs the Mission and Vision statements in the documents to incorporate the approved versions. 2) MaryAnn will send the MOU's to the participants for signature once the revisions are made.
VII.	Create Action Plans	A. Action Planning will be the focus of the next meeting. a. MaryAnn will send out information to assist the teams in preparing for the action planning.
V.	Discussion & Next Steps	A. MaryAnn will send out copies of the revised Vision and Mission Statements. B. Next meeting scheduled for: April 21, 2016; 1:00-3:00pm
VI.	Adjourn	A. Meeting adjourned at 3:00pm

Q1 The activities below are included in the annual action plan. Please choose a ranking to demonstrate the order of importance of each activity. A rank of "1" means it is the top priority. Please use a rank only once (i.e. there should only be one activity with a rank of "1").

Answered: 1 Skipped: 0



	1	2	3	4	Total	Score
Create website	0.00% 0	100.00% 1	0.00% 0	0.00% 0	1	3.00
Develop marketing brochures and pamphlets	0.00% 0	0.00% 0	0.00% 0	100.00% 1	1	1.00
Create media packet	0.00% 0	0.00% 0	100.00% 1	0.00% 0	1	2.00
Create ambassador presentation for project	100.00% 1	0.00% 0	0.00% 0	0.00% 0	1	4.00

**Q2 Are there other priorities that you think
need to be included in your action plan?**

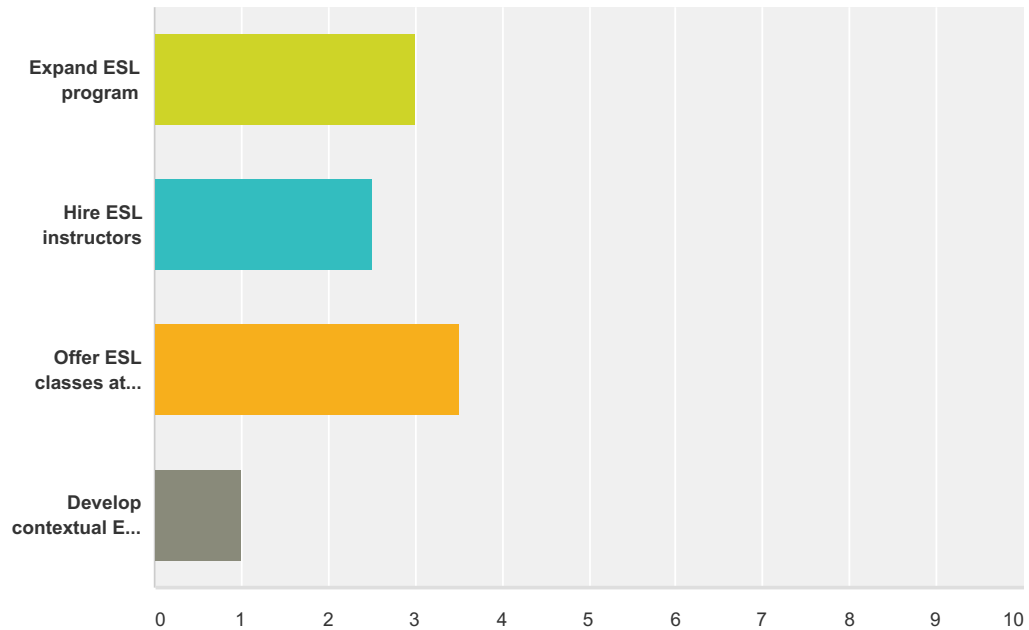
Answered: 1 Skipped: 0

Q3 Please provide any other comments or suggestions you may have.

Answered: 1 Skipped: 0

Q1 The activities below are included in the annual action plan. Please choose a ranking to demonstrate the order of importance of each activity. A rank of "1" means it is the top priority. Please use a rank only once (i.e. there should only be one activity with a rank of "1").

Answered: 2 Skipped: 0



	1	2	3	4	Total	Score
Expand ESL program	50.00% 1	0.00% 0	50.00% 1	0.00% 0	2	3.00
Hire ESL instructors	0.00% 0	50.00% 1	50.00% 1	0.00% 0	2	2.50
Offer ESL classes at various sites	50.00% 1	50.00% 1	0.00% 0	0.00% 0	2	3.50
Develop contextual ESL curriculum for career pathways	0.00% 0	0.00% 0	0.00% 0	100.00% 2	2	1.00

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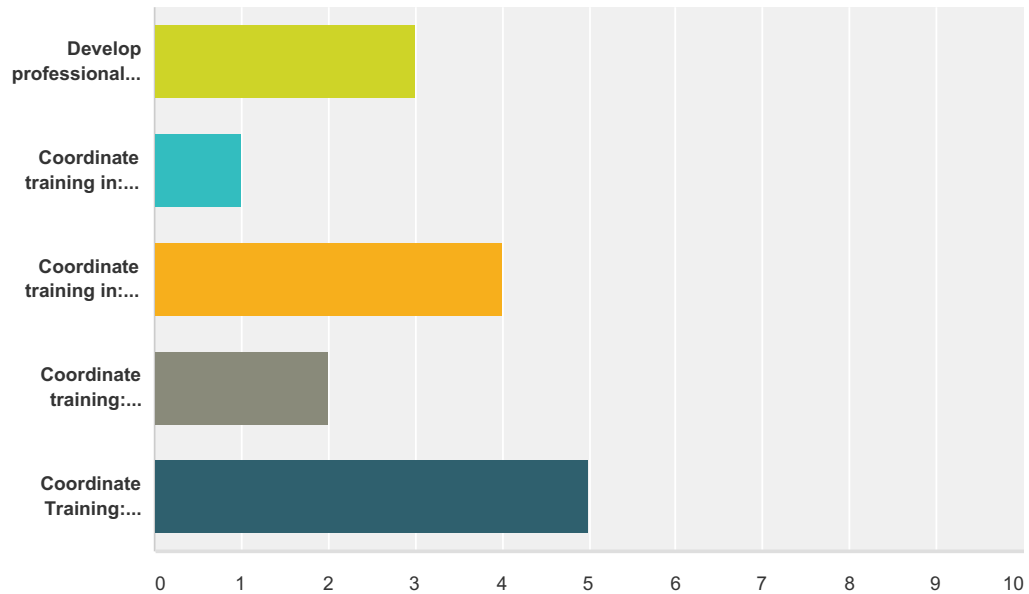
Answered: 0 Skipped: 2

Q3 Please provide any other comments or suggestions you may have.

Answered: 0 Skipped: 2

Q1 The activities below are included in the annual action plan. Please choose a ranking to demonstrate the order of importance of each activity. A rank of "1" means it is the top priority. Please use a rank only once (i.e. there should only be one activity with a rank of "1").

Answered: 1 Skipped: 0



	1	2	3	4	5	Total	Score
Develop professional development plan	0.00% 0	0.00% 0	100.00% 1	0.00% 0	0.00% 0	1	3.00
Coordinate training in: Serving the AWD Population	0.00% 0	0.00% 0	0.00% 0	0.00% 0	100.00% 1	1	1.00
Coordinate training in: Learn to work with CTE and integrate curriculum with workforce	0.00% 0	100.00% 1	0.00% 0	0.00% 0	0.00% 0	1	4.00
Coordinate training: Learn to align adult basic education and secondary education with k12 and credit	0.00% 0	0.00% 0	0.00% 0	100.00% 1	0.00% 0	1	2.00
Coordinate Training: Conducting Research Using Census Data	100.00% 1	0.00% 0	0.00% 0	0.00% 0	0.00% 0	1	5.00

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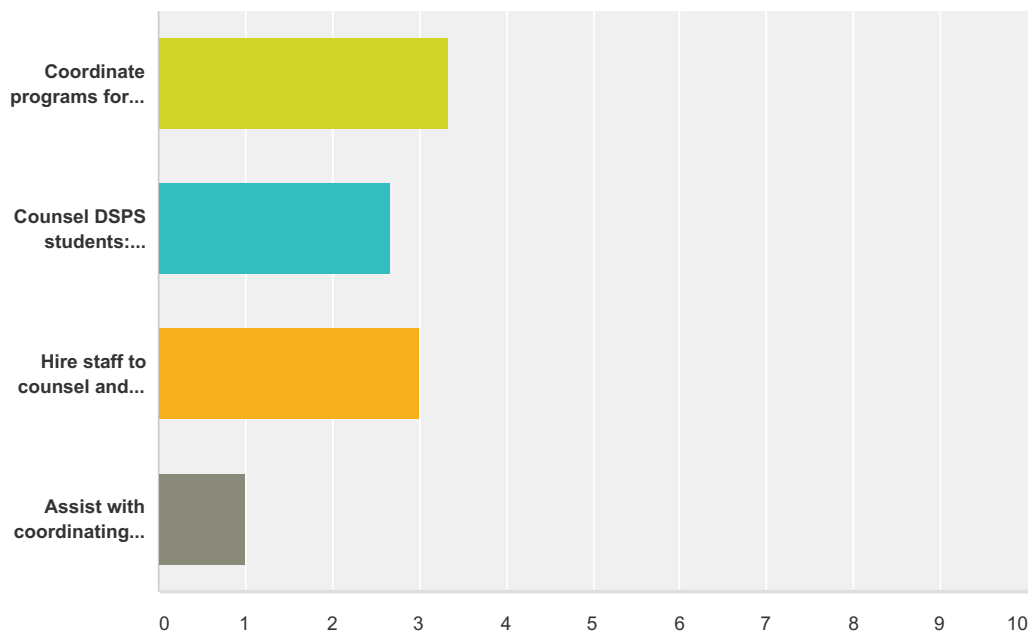
Answered: 0 Skipped: 1

Q3 Please provide any other comments or suggestions you may have.

Answered: 0 Skipped: 1

Q1 The activities below are included in the annual action plan. Please choose a ranking to demonstrate the order of importance of each activity. A rank of "1" means it is the top priority. Please use a rank only once (i.e. there should only be one activity with a rank of "1").

Answered: 3 Skipped: 0



	1	2	3	4	Total	Score
Coordinate programs for Adults with Disabilities	66.67% 2	0.00% 0	33.33% 1	0.00% 0	3	3.33
Counsel DSPS students: Provide Counseling to AWD students on-site	33.33% 1	0.00% 0	66.67% 2	0.00% 0	3	2.67
Hire staff to counsel and assist students with disabilities	0.00% 0	100.00% 3	0.00% 0	0.00% 0	3	3.00
Assist with coordinating AWD Summit	0.00% 0	0.00% 0	0.00% 0	100.00% 3	3	1.00

**Q2 Are there other priorities that you think
need to be included in your action plan?**

Answered: 2 Skipped: 1

Q3 Please provide any other comments or suggestions you may have.

Answered: 2 Skipped: 1