**Attachment B-2**

**Verdugo Workforce Development Board**

**Workforce Innovation and Opportunity Act Youth Services**

**Program Year 2017-2018**

Instructions:

* Please complete the following additional qualifying questions.

1. **FINANCIAL RESOURES AND RESPONSIBILITY**

1.1 In the past ten years, has your firm, or anyone else acting on behalf of your firm, filed for bankruptcy, insolvency, receivership, or reorganization?

[ ] **Yes** [ ] **No**

If **Yes**, list the filing date, identify the court and case number, describe the facts and circumstances giving rise to each instance, and set forth the disposition or current status.

2.2 In the past ten years, has your firm had any consolidations, mergers, acquisitions, closings, layoffs, or staff reductions?

[ ] **Yes** [ ] **No**

If **Yes**, list the date, and describe the facts and circumstances about each instance.

1. **BID REJECTION AND CONTRACT TERMINATION**

 For the following questions, the term “owner” does not include owners of stock in your firm if your firm is a publicly traded corporation.

 2.1 Has a government entity or a client ever rejected your firm’s Bid or Proposal for services?

[ ] **Yes** [ ] **No**

If **Yes**, list the date, and describe the facts and circumstances about each instance.

9.2

9.2 2.2 Has a government entity or a client ever determined that your firm is a non-responsible bidder or contractor?

[ ] **Yes** [ ] **No**

If **Yes**, list the date, and describe the facts and circumstances about each instance.

.3 2.3 Has a government entity or a client ever debarred or suspended your firm from bidding or contracting?

[ ] **Yes** [ ] **No**

If **Yes**, list the date, and describe the facts and circumstances about each instance.

 2.4 In the past ten years, has your firm paid, or has your firm been assessed, liquidated damages on a contract or agreement?

[ ] **Yes** [ ] **No**

If **Yes**, list the date, and describe the facts and circumstances about each instance.

9.9 2.5 In the past ten years, has your firm or any of its owners, partners, officers or employees been convicted of a crime related to the bidding of a government contract, the awarding of a government contract, or the performance of a government contract?

(“Convicted” includes a verdict of guilty by a judge or jury, a plea of guilty, a plea of nolo contendere, or a forfeiture of bail.)

[ ] **Yes** [ ] **No**

If **Yes**, identify the government entity; list the date, court and case number; describe the facts and circumstances about each instance; and set forth the penalty or punishment imposed

1. **BUSINESS INTEGRITY**

For the following questions, the term “owner” does not include owners of stock in your firm if your firm is a publicly traded corporation. The term “convicted” includes a verdict of guilty by a judge or jury, a plea of guilty, a plea of nolo contendere, or a forfeiture of bail.

 3.1 In the past ten years, has your firm or any of its owners, partners, officers, or employees been convicted in a criminal action, or found liable in a civil suit, for making false claim(s) or material misrepresentation(s) to any government entity?

[ ] **Yes** [ ] **No**

If **Yes**, identify the government entity; list the date, court and case number; describe the facts and circumstances about each instance; and set forth the outcome or disposition.

10.2 3.2 In the past ten years, has your firm or any of its owners, partners, officers, or employees been convicted of a crime involving embezzlement, theft, fraud, forgery, bribery, deceptive or unlawful business practices, perjury, falsifying or destroying records or evidence, or receiving stolen property?

[ ] **Yes** [ ] **No**

If **Yes**, identify the crime or offense; list the date, court and case number; describe the facts and circumstances about each instance; and set forth the penalty or punishment imposed.

10.3 3.3 Is a government entity currently investigating your firm or any of its owners, partners, officers or employees for making false claim(s) or material misrepresentation(s)?

[ ] **Yes** [ ] **No**

If **Yes**, identify the government entity, and describe the facts and circumstances about each instance.

10.4 3.4 In the past ten years, has any government entity ever: (a) investigated, cited, disciplined, or assessed any penalties against your firm or any of its owners, partners, officers, or employees, or (b) determined that your firm or any of its owners, partners, officers, or employees violated any laws, rules, or regulations?

[ ] **Yes** [ ] **No**

If **Yes**, identify the government entity, list the date, and describe the facts and circumstances about each instance.

1. **CLAIMS AND SUITS**

For the following questions, the term “owner” does not include owners of stock in your firm if your firm is a publicly traded corporation.

 4.1 In the past ten years, has your firm or any of its owners, partners, officers, or employees been a defendant in court on a matter related to:

 4.1.1 The performance, non-performance, default, or breach of a contract or agreement?

 [ ] **Yes** [ ] **No**

 4.1.2 Violating any laws, rules, or regulations?

 [ ] **Yes** [ ] **No**

 4.1.3 Bodily injury or personal injury (libel, slander, false imprisonment)?

 [ ] **Yes** [ ] **No**

 4.1.4 Employment-related litigation brought by an employee of your firm?

 [ ] **Yes** [ ] **No**

 4.1.5 Payment to a subcontractor?

 [ ] **Yes** [ ] **No**

If the answer to questions 4.1.1 to 4.1.5 is **Yes**, identify the name of the person or entity that sued (i.e., “the plaintiff”); list the date, court and case number; describe the facts and circumstances giving rise to the lawsuit; and set forth the outcome or disposition.

 4.2 Has your firm ever filed a claim for damages or a lawsuit, or requested arbitration or mediation, against a government entity?

[ ] **Yes** [ ] **No**

If **Yes**, identify the government entity; list the date, court and case number; describe the facts and circumstances about the claim for damages, or the lawsuit, or both; and set forth the outcome or disposition.

11.3 4.3 Are there any pending or outstanding judgments or liens against your firm or any of its owners, partners, officers, or employees?

[ ] **Yes** [ ] **No**

If **Yes**, identify the name of the person or entity entitled to payment; list the date, court and case number; describe the facts and circumstances giving rise to the judgment or lien; and set forth the amount of the judgment or lien.

The City of Glendale may: (1) request credit, criminal, and investigative reports about you and your firm, and (2) contact the references, government entities, and other persons listed in this Proposal. The City of Glendale will use this information to evaluate your firm’s financial resources, responsibility, and integrity with respect to this Proposal, an award of the Contract, or any contract renewal. The City of Glendale will treat any information that it obtains now or later as confidential.

Do you and your firm authorize the City of Glendale to obtain credit, criminal, and investigative reports about you and your firm:

[ ] **Yes** [ ] **No**

Do you and your firm authorize the references, government entities, and other persons listed in this Proposal to release information about you and your firm to the City of Glendale?

 [ ] **Yes** [ ] **No**