

AEBG Implementation Meeting

Glendale Community College – Garfield Campus

December 15, 2016 ♦ 1:00pm-3:00pm

Agenda

Agenda Item		Purpose	Person(s) Responsible	Time Frame
I.	Introduction	A. Welcome & Introductions	Alfred	5 min.
II.	Public Comments	A. Community Comments	Community	5 min.
III.	Minutes	A. Review & Approval of Minutes for November 17, 2016	Alfred, Scott, Judith	5 min.
IV.	Partner Presentation	A. Glendale Communitas Initiative B. Q&A	Jason Schlatter	15 min.
V.	Website	A. GlendaleLearn Website	Tiffany	15 min
VI.	WIOA Planning	A. WIOA Regional & Local Planning Forums Update	Judith, Alfred	10 min.
VII.	Discussion & Next Steps	A. Unscheduled Business 1) Announcements & Discussion 2) Next meeting date: January 19, 2016	Consortium Team	5 min.
VIII.	Committee Action Planning	A. Breakouts: Committee Meetings & Planning	Consortium Team	55 min.
IX.	Adjourn	3:00pm		



Glendale Community College District Regional Consortium AEBG Implementation Meeting

Glendale Community College – Garfield Campus

November 17, 2016

Members: Alfred Ramirez, Scott Anderle, Judith Velasco

Partners Present: Tina Andersen-Wahlberg, Jesse Holm, Melina Hovsepian, Lora Martinolich, Janette Panganiban, Naomi Sato, Rick Saunders, Jason Schlatter, Alana Theard, Joylene Wagner

Glendale LEARN Staff MaryAnn Pranke

Guests: Ascencia: Alfred Hernandez, Miriam Adams

Minutes

Agenda Item		Purpose
I.	Introduction	A. Welcome & Introductions 1) Alfred opened the meeting and welcomed the group.
II.	Public Comments	A. Community Comments 1) No community comments entered.
III.	Minutes	A. Review of Minutes from October 20, 2016 1) Discussion: Judith noted the misspelling of “Communitas”. MaryAnn will correct. 2) Minutes approved with corrections.
IV.	Partner Presentation	A. Ascencia Presentation: Alfred Hernandez presented information about the non-profit organization. 1) A 60-day homeless shelter that also provides mental health and workforce services. 2) There has been a decrease in the number of families that seek assistance; most are individuals. 3) Most individuals enter the shelter with substance abuse issues. 4) All must register with EDD/CalJOBS system and are case managed during the 60 days 5) Each individual is assessed for need: a. Score 4-7: Eligible for Rapid Rehouse; City of Glendale will provide first month and security payments for housing b. LAHSA (LA Homeless Services Association) will assist with full payment the first month, then each month as follows: 70%, then 50%, then 30% then the individual must pay 100% of rent. c. Score 8-17: chronically homeless; some have disabilities; must have 4 episodes with 3 years to be determined chronically homeless

Glendale Community College District Regional Consortium

Agenda Item		Purpose
		<p>6) Can be extended at Ascencia up to 8months if needed. It is easy to get a voucher but it's much more difficult to find a landlord that is willing to rent to the individual. They may have a voucher but if they are not clean, the landlord will not rent to them.</p> <p>a. Ascencia serves 1,200 people per year.</p>
V.	Website	A. MaryAnn reported that Tiffany is still seeking feedback on the website. MaryAnn will send out the link again for review and comment.
VI.	Annual Summit	<p>A. Alfred, Scott, Naomi and MaryAnn attended Annual AEBG Conference in Sacramento and provided an update:</p> <p>a. Alfred: Looking forward, AEBG will be looking at tracking outcome data on immigrants including: number who registered to vote; number who obtained library cards, driver's license; number who volunteer. He suggested surveying the students to track outcomes. The Consortium will need to develop a process for collecting the data.</p> <p>b. Scott: Other Consortia across the state discussed the challenges they were having in working with partners. They were facing many barriers including meeting participation. He participated in a workshop that focused on student barriers and the needs of specific populations. Some barriers identified included access to childcare. To ensure success, a case management approach was used for these students. He also attended a workshop on adult ed in prison to assist in transitioning them to civilian life once released and decrease recidivism.</p> <p>c. Naomi: Also was surprised with the challenges that other Consortia faced in coordination and working together. She attended a workshop on North Orange County's Best program: Project Asparagus. Program targets older students and providing computer training to this population.</p> <p>d. MaryAnn: Attended a workshop on tracking systems and was introduced to one system that allowed partners to access each other systems in order to develop a complete profile on a student. The profile would include all programs that he/she was enrolled in such as WIOA, AEBG, DOR, EDD, etc. The software is currently being piloted in Central CA and requires authorization from some of these state agencies to be able to access customer information. MaryAnn will continue to track progress on implementation.</p>
VII.	WIOA Planning	<p>A. MaryAnn reviewed the discussion from last meeting</p> <p>1) The group discussed the importance of establishing a systematic process to transition K-12 students into career tech and/or employment, as appropriate.</p>

Glendale Community College District Regional Consortium

Agenda Item		Purpose
		<p>a. Scott explained the referral process: Scott refers students to Maria if they need credit recovery. Counselor sees the youth first and enrolls in HiSET. Scott refers but there could be some students who do not connect with Maria's team.</p> <p>b. MaryAnn suggested the team meet to review process to ensure all referrals connect with Maria's team. She also suggested that perhaps GYA services can be an incentive for the students to connect. MaryAnn will follow up with Maria to schedule a meeting with her team and GYA.</p> <p>B. Alfred announced that he attended the first WIOA Regional and Local Planning Stakeholder Forum held at the VJC on November 15th. The topic of discussion was "Pathways to Middle Class" which generated good discussion and the role that education plays in preparing people for jobs towards that path. He encouraged Consortium partners to participate in upcoming forums.</p> <p>1) Judith explained the importance of the Glendale voice in the regional plan which encompasses all of LA County and the seven Workforce Development Boards within the region.</p> <p>2) MaryAnn noted the next forum would be held at the VJC on December 5th. MaryAnn will email the flyer for registration.</p>
VIII.	Committee Action Planning	A. Tabled to Next Meeting
IX.	Discussion & Next Steps	<p>A. Announcements</p> <p>1) Next meeting is scheduled for November 15th, 1:00-3:00pm. MaryAnn will send out an outlook invitation.</p> <p>2) Jason will conduct presentation on his organization: Glendale Communitas Initiative</p> <p>3) Several job fairs will be held over the next month. MaryAnn will email announcements to the group.</p>
X.	Adjourn	3:00pm

AEBG Implementation Committees

Committee: ESL & Contextual Curricula (Includes curriculum development for contextual ESL)

First Name	Last Name
Megan	Ernst
Melina	Hovsepian
Lora	Martinolich
Debbie	Robiglio
Danette	Roe
Naomi	Sato
Judith	Velasco
Sona	Zinzalian

Committee: Career Pathways (including Adult Basic & Secondary Education)

First Name	Last Name
Nare	Garibyan
Nancy	Osipo-Peera
Jan	Young

Committee: Programs for Individuals with Disabilities

First Name	Last Name
Karen	Ingram
Tina	Andersen-Wahlberg
Maria	Czech
Jesse	Holm
Ellen	Oppenberg
Nancy	Osipo-Peera
Janette	Panganiban
Rick	Saunders
Alana	Theard

Committee: Marketing

First Name	Last Name
Scott	Anderle
Tiffany	Israel
Deb	Kinley
Ellen	Oppenberg
Alfred	Ramirez
Jason	Schlatter

Committee: Professional Development

First Name	Last Name
Deb	Kinley
Debbie	Robiglio
Jason	Schlatter
Joylene	Wagner
Jan	Young
Rasheedah	Scott

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Marketing				
Activities: <ul style="list-style-type: none">• Create website• Develop marketing brochures and pamphlets• Create media packet		<ul style="list-style-type: none">• Create ambassador presentation for project• Develop marketing plan• Develop communication system for key stakeholders		
Action:				
Project Leader: Tiffany Israel				
Measure(s): <ul style="list-style-type: none">a. 100% Completed Plan: A consistent, cohesive and responsive marketing planb. Increase enrollment in AE Classes by 10%:: A student-oriented website that makes information easy to access				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Create marketing plan	11/17/16		Tiffany
2.	Create brand image: Glendale Learn --- Logo	9/27/16	9/20/16	Tiffany
3.	Website review and edits	11/17/16		Team, Tiffany
4.	Create marketing tools based on marketing plan: media packet, brochures, pamphlets	11/30/16		Tiffany
5.	4a. Create & Print ESL Brochure for GUSD parents	11/15/16		Tiffany
6.	4b. Create & Print Job Skills Brochure for GUSD parents	11/15/16		Tiffany
7.	4c. Create & Print VJC/ OSY Brochures for GUSD	11/15/16		Tiffany
8.	4d. Create Glendale Learn Consortium Program Brochure	9/27/16	9/20/16	Tiffany
9.	Business Breakfast- Managing Today's Diverse Workforce	9/27/16	9/27/16	MaryAnn
10.	Create Media Packet	12/30/16		Tiffany
11.	Create Ambassador Presentation	12/30/16		Tiffany
12.				

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Programs for Adults with Disabilities				
Activities: <ul style="list-style-type: none">• Coordinate programs for adults with disabilities• Counsel DSPS students: Provide counseling to AWD students on site• Identify available services from AEBG partners (i.e. DOR, Regional Center, etc.)		<ul style="list-style-type: none">• Hire Learning Specialist to assist students in the classroom• Develop a system for assessing challenges and identifying disabilities• Assist with coordinating AWD Summit		
Action: Career & College Pathways for Adults with Disabilities (C²PAD)				
Project Leader:				
Measure(s): <ol style="list-style-type: none">1. Enroll __ of AWDs2. Transition ____ AWDs into career pathways leading to employment3. Transition _____ to higher education4. Wage at placement:				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Review 21 st Century Skills from PCC as model	5/20/16	5/20/16	Rick
2.	Hold Committee planning meeting	5/20/16	5/20/16	Rick
3.	Recruit Instructor and Learning Specialist	10/31/16		Jan/Tina
4.	Instructor develops curriculum outline	7/15/16	7/15/16	Tina
5.	Instructor develops curriculum for C²PAD	7/15/16	10/20/16	Tina
6.	Develop information flyer for Special Ed staff, DIS staff, Teacher Specialists to inform them of pilot	6/30/16		Rick
7.	Develop referral process & form to be used by K-12, DOR, Regional Center and VJC to refer candidates	7/15/16	7/15/16	Alana
8.	Coordinate pilot launch	8/28/16		Rick/Tina
9.	Refer candidates to pilot	8/1/16		Rick
10.	Coordinate Open House	1/2017		MaryAnn
11.	Send Save the Date flyers for Open House	1/2017		MaryAnn
12.	Hold Open House	1/2017		Committee
13.	Launch Pilot 1	1/2017		Committee
14.	Provide career counseling and workforce preparation classes for Uniquely Abled students	6/28/16	8/26/16	VJC
15.	Provide job placement assistance to UA students	8/26/16	On-going	VJC
16.	Coordinate job interviews for UA students	8/26/16	On-going	VJC
17.	Co-enroll with WIOA OJT salary reimbursement for employers	8/26/16	8/26/16	VJC

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: ESL & Contextual Curricula				
Activities: <ul style="list-style-type: none">• Expand ESL program• Hire ESL instructor• Develop strategy for incorporating contextual ESL in existing career pathways		<ul style="list-style-type: none">• Develop contextual ESL curriculum for career pathways• Identify visible potential sites for offering classes within GCC District• Offer ESL classes at various sites		
Action:				
Project Leader: Measure(s): <ul style="list-style-type: none">1. Offered ____ extra ESL Classes and/or hours in 2016-17 in region compared to 2015-182. Hired ____ additional ESL faculty for 2016-173. Offered ____ ESL classes at various sites during 2016-174. Identified ____ site for possible ESL classes5. Develop ____ curricula for career pathways6. Implemented career curricula in ____ ESL classes				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Expansion of GCC’s ESL offerings from 6-10 weeks	6/1/16	6/20/16	Robiglio
2.	Hired FT Vocational ESL instructor	6/1/16	6/1/16	Robiglio
3.	Expansion of ESL program at 2 new locations for fall 2016: Maple Park and Pacific Park	6/30/16	8/31/16	Alfred, Robiglio
4.	Creation of ESL curriculum for Career Pathways	6/8/16	6/8/16	Hamilton, Robiglio
5.	Opening of 6 new classes for fall 2016	8/29/16	9/29/16	Robiglio
6.	Develop strategy for incorporating contextual ESL in Career Pathways	9/30/16		Sato, Robiglio
7.	Expansion of class offerings at IRC	9/30/16		Hovsepian, Robiglio, Pranke
8.				
9.				
10.				

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Career Pathways				
Activities: <ul style="list-style-type: none">• Coordinate more noncredit to credit pathways• Provide workshops for recent immigrants• Outreach to GUSD• High School Collaborative: create more transitions and pathways• Expand GED to Credit Managed Enrollment		<ul style="list-style-type: none">• Expand pre-assessment courses• Offer cultural acculturation workshops• Establish laptop lending program at Garfield and Library• Identify existing career pathways• Identify adult education courses that can be incorporated into existing career pathways		
Action:				
Project Leader: Measure(s): <ul style="list-style-type: none">1. Hold 10 acculturation workshops in 2016-17 with average 20 participants in each2. Develop 2 career pathways				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Develop tracking and reporting system through CalJOBS	11/30/16		MaryAnn
2.	Design Integrated Education & Training flow	11/30/16		MaryAnn
3.	Coordinate services with Glendale Library	11/30/16		Lora, MaryAnn
4.	Review curriculum for acculturation workshops with ARS	6/30/16	6/30/16	Sona, MaryAnn
5.	Schedule acculturation workshops beginning in November	10/31/16		Sona
6.	Complete industry sector intelligence research for: IT, manufacturing, healthcare and service	12/31/16		Tiffany
7.	Conduct staff training on industry sector strategies and career pathways	12/31/16		MaryAnn
8.	Review industry sector intelligence reports	12/31/16		Tiffany
9.	Co-lead industry sector focus groups to gather input on workforce development needs	03/31/17		Committee
10.	Analyze results of focus groups to identify career pathways	04/30/17		Tiffany
11.	Develop plan for career pathways priorities	6/30/17		Committee

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Professional Development				
Activities:				
• Develop professional development plan				
• Coordinate training to align adult basic education and secondary education with K-12 and credit				
Action:				
Project Leader:				
Measure(s):				
1. Number training sessions held: 12				
2. Number attendees per session: 20				
3. Evaluation results: 95% satisfaction				
4. Competency achievement: 100%				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Develop needs assessment survey	11/30/16	11/5/16	MaryAnn
2.	Conduct needs assessment	11/30/16		MaryAnn
3.	Partner Presentations each month	10/31/16	On-going	MaryAnn
4.	Training: Working with AWD	12/31/16		MaryAnn
5.	LMI presentations on a quarterly basis	11/30/16		MaryAnn
6.	Develop Professional Development Plan	12/31/16		MaryAnn
7.	Establish Calendar for events	12/31/16		Tiffany
8.				
9.				
10.				
11.				
12.				
13.				
14.				

ANNUAL FOOTHILL SELPA COLLEGE NIGHT FOR PARENTS AND STUDENTS

WHEN

**January 26, 2017
7:00 to 8:30 pm**

WHERE

**Glendale Community College
Student Center, Room 212
1500 Verdugo Road, Glendale CA
91208**

**“FROM HIGH SCHOOL
TO COLLEGE: A WHOLE
NEW BALL GAME”**

**Presented by Tina Andersen-Wahlberg
Director, Disabled Students Programs
and Services**

WHO SHOULD ATTEND?

**Parents with 8th
through 12th grade
students receiving
special education
services and who are
interested in
attending college.**

COST Free

**See map
and parking
information
on the
reverse
side of this
flyer**

QUESTIONS?

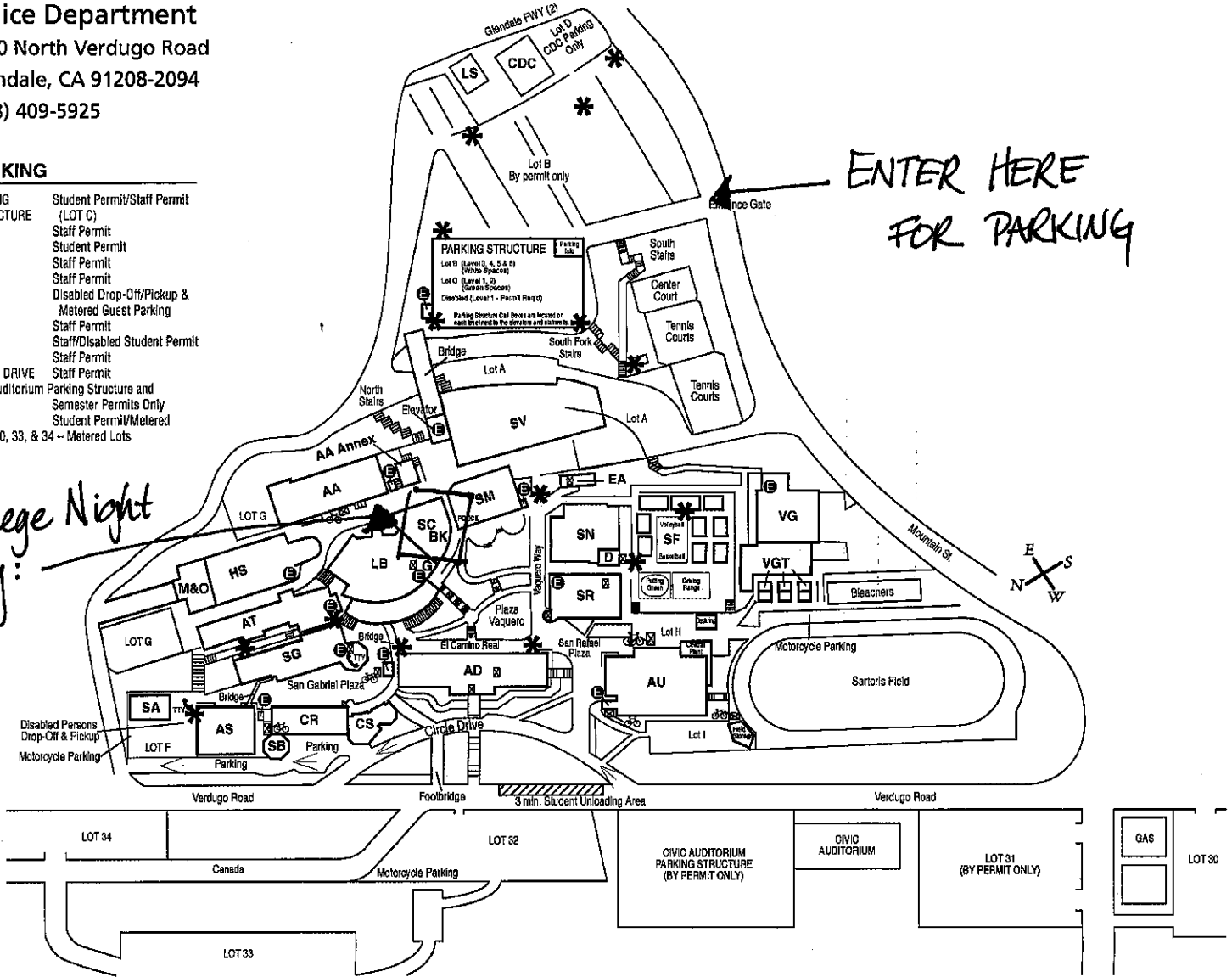
**Call Norma Hidalgo,
818-241-3111 ext 1510**

Glendale Community College
Police Department
1500 North Verdugo Road
Glendale, CA 91208-2094
(818) 409-5925

PARKING

PARKING STRUCTURE	Student Permit/Staff Permit (LOT C)
LOT A	Staff Permit
LOT B	Student Permit
LOT D	Staff Permit
LOT E	Staff Permit
LOT F	Disabled Drop-Off/Pickup & Metered Guest Parking
LOT G	Staff Permit
LOT H	Staff/Disabled Student Permit
LOT I	Staff Permit
CIRCLE DRIVE	Staff Permit
Civic Auditorium	Parking Structure and Semester Permits Only
LOT 31	Student Permit/Metered
LOT 32	Student Permit/Metered
LOTS 30, 33, & 34	Metered Lots

College Night Mtg:



REQUESTED BY:

TINA ANDERSEN-WAHLBERG

GLENDALE COMMUNITY COLLEGE DISTRICT



FOOTHILL SELPA
PARKING PERMIT
JANUARY 26, 2017

E-MAIL

AG#103C (100) 170126

LOT B

PLACE PERMIT FACE UP ON DASHBOARD





THE UNIVERSITY OF CALIFORNIA



THE CALIFORNIA STATE UNIVERSITY



CALIFORNIA COMMUNITY COLLEGES

November 29, 2016

President-Elect Donald J. Trump
Trump Tower
725 5th Avenue
New York, New York 10022

Dear President-Elect Trump:

College and university leaders across the country, and here in California, are concerned about reports regarding potential actions you might be considering, including ending the Deferred Action for Childhood Arrivals (DACA) program. On behalf of DACA students currently pursuing their dream of higher education in the United States, we urge you to continue this important program and allow these young people to continue to pursue a college education and contribute to their communities and the nation.

DACA is rooted in the fundamental premise that no one should be punished for the actions of others. In order to be eligible for DACA, an individual must have been brought to this country as a minor, stayed out of trouble, and continued to pursue an education. These sons and daughters of undocumented immigrants are as American as any other child across the nation, in all but in the letter of the law. Some never even spoke the language of their native land. They do not represent a public safety threat. In fact, they represent some of the best our nation has to offer. They voluntarily came forward, out of the shadows, to participate in the DACA program.

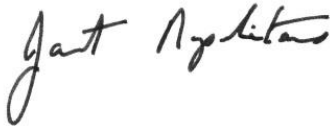
The University of California, California State University, and the California Community College systems each have thousands of DACA students studying at our institutions. They are constructive and contributing members of our communities. They should be able to pursue their dream of higher education without fear of being arrested, deported, or rounded up for just trying to learn.

There will be time for a vigorous debate and dialogue around immigration reform in the days ahead, and we look forward to engaging with you in a healthy and constructive conversation on this important issue. But now, as you continue to

President-Elect Donald J. Trump
November 29, 2016

build your new Administration and appoint members of your Cabinet, on behalf of these Dreamers, we implore you to let them know they are valued members of our communities and that they will be allowed to continue to pursue the American dream.

Yours very truly,



Janet Napolitano
President
University of California



Timothy P. White
Chancellor
California State University



Eloy Ortiz Oakley
Chancellor-Designate
California Community Colleges