

Our Vision: All adult learners will have access to and participate in education and resources leading to meaningful employment or higher education.

Adult Education Implementation Meeting

Verdugo Jobs Center
1255 S. Central Avenue, Glendale CA 91204
January 24, 2019 ♦ 1:00pm-3:00pm

Agenda

Agenda Item		Purpose	Person(s) Responsible	Time Frame
I.	Introduction	A. Welcome & Introductions	Alfred	5 min.
II.	Public Comments	A. Community Comments	Community	5 min.
III.	Minutes	A. Review & Approval of Minutes for December 20, 2018	Board	5 min.
IV.	Director's Report	A. Updates from the Director	Alfred	20 min.
V.	Planning	A. Local Plan Modification Update B. Three Year Planning: Community Needs Assessment	MaryAnn	40 min
VI.	Member & Partner Updates	A. Committee Updates B. Partner Updates	All All	40 Min
VII.	Next Steps	A. Next meeting date: February 21, 2019	All	5 min
VII.	Adjourn	Adjourn: 3:00 pm		

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Adult Education Implementation Meeting

Verdugo Jobs Center
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December 20, 2018 ♦ 1:00pm-3:00pm

Meeting Minutes

Members: Alfred Ramirez, Judith Velasco

Partners Present: Hilda Ghazarian, Rubina Markosyan, Louis Melendez, Alice Martinez, Anahit Astunyan, Mirna Majera

GlendaleLEARNs Staff: MaryAnn Pranke

Agenda Item		Purpose
I.	Introduction	A. Welcome & Introductions
II.	Public Comments	A. Community Comments
III.	Minutes	A. Minutes for August 23, 2018 and September 20, 2018, October 25, 2018 were reviewed by the Board and approved as submitted.
IV.	Director's Report	A. Updates from the Director 1) Alfred discussed how GlendaleLEARNs has received recognition for accomplishments related to partnerships, innovation in how we serve students, and overall performance. 2) Alfred is negotiating to expand space by renting office space from medical building across the street from Garfield campus. This will allow expansion of health care courses such as: Patient Navigator, Critical nurse Specialist. These are fee based courses, not for credit.
V.	Planning	A. Local Plan Modification Update 1) MaryAnn reported that the local plan modification is underway and community stakeholder forums have been

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		<p>completed. GlendaleLEARNNS has been actively participating with MaryAnn facilitating forums for the Verdugo Workforce Development Board as well as regional forums for the Los Angeles County Workforce Development Board. The local plan modification will be completed and sent to all GlendaleLEARNNS partners for input before it is submitted to the state.</p> <p>B. Three Year Plan Update</p> <ol style="list-style-type: none"> 1) Once the local plan is completed and released for public comment, MaryAnn will focus on the three-year planning which is due by June 2019. 2) SWOT Analysis for planning has already been completed, and will complete asset mapping and performance measures identification through a series of exercises that all partners can participate in to provide input. More information will follow in January meeting.
VI.	Member & Partner Updates	<p>A. Student Success Center Open House</p> <ol style="list-style-type: none"> 1) Alice presented information on the Open House on behalf of Caryn. Open House will be held on January 28th, 8:00am to 7:00pm. Goal is to introduce available courses to the community. Open House activities will include guest speakers: GUSD Board, temp agency, Garfield Parent Ed, and Alumni. 2) Mirna offered to present information on behalf of Verdugo campus Career Counselors and discuss transition to credit courses. 3) Judith offered to present on behalf of Verdugo Workforce Development Board and Verdugo Jobs Center to present services available for job placement. 4) MaryAnn will pull data on salary increases based on education achievement and send to Alice. 5) Alice noted that there are a group of teens 15-17 years of age that are too young for adult ed but need to get their high school diploma or equivalent. Burbank Adult School

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		<p>has a program for this age group. MaryAnn will follow up with Emilio to find out more information.</p> <p>B. Partner Updates</p> <ol style="list-style-type: none"> 1) Emma reported that GCC and GUSD will be presenting on 1/22 to the Board of Trustees. Alfred will explore including GlendaleLEARN. 2) Rubina reported that MOU with GlendaleLEARN is almost complete and Library will be offering Digital Literacy in Spanish and Armenian among other workshops. 3) Hilda reported that IRC continues to offer citizenship classes and is partnering with library to offer classes in Armenian and Farsi. She also noted that IRC is offering ESL as a portal to Garfield. Hilda noted that her students are passing the written English and reading tests but not passing the verbal test. More classes in conversational English are needed before they take citizen tests. 4) Louis reported on behalf of DOR, providing an overview of services available including work experience for students ages 16-21. Louis also reported that expedited enrollment is being piloted so that consumers do not need medical verification of disability when it is visible or otherwise obvious that it exists. 5) Judy presented the various grants and projects underway at Verdugo Jobs Center including servings for veterans. She also mentioned the dislocated worker grant to assist individuals laid off from various companies. MaryAnn will provide a list to GlendaleLEARN partners. Another program available is for individuals who are homeless. These individuals are in transitional housing so they are home and food secure and enter work experience to gain skills and work history.
VII.	Next Steps	A. Next meeting date: February 21, 2018
VII.	Adjourn	Adjourn: 2:30 pm

**Glendale Community College District Regional Consortium
AEP Implementation Meetings
Program Year 2018-2019**



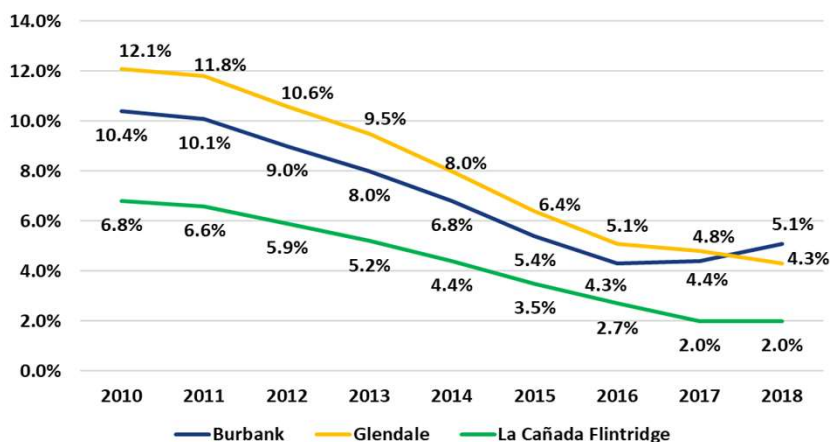
Month	Date
January	January 24, 2019
February	February 21, 2018
March	March 21, 2018
April	April 18, 2018
May	May 23, 2018
June	June 20, 2018

Verdugo Workforce Development Board Labor Market Report: Verdugo Region

January 2019
Quarterly Issue

The Verdugo Workforce Development Board (VWDB) envisions an economically vibrant, tri-city region with thriving businesses, youth, and job-seekers on career paths that reflect their highest potential.

ANNUAL UNEMPLOYMENT RATES BY CITY

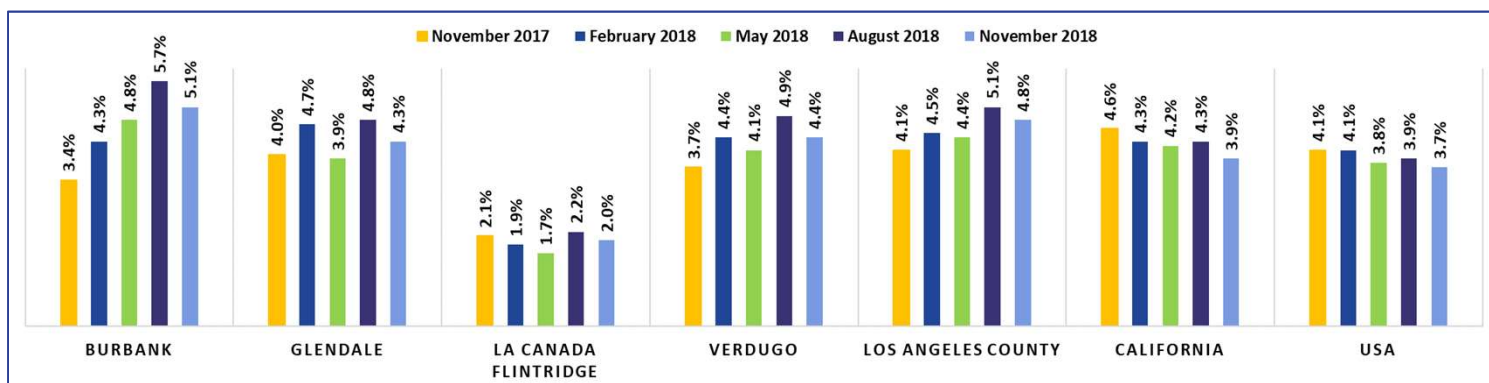


The 2018 Rate is the current quarter's unemployment rate.

Unemployment Rates Comparison

Verdugo: 4.4%
LA County: 4.8%
California: 3.9%
USA: 3.7%

UNEMPLOYMENT RATES COMPARISON



The unemployment rates have declined in all three cities, contributing to the overall decrease in the Verdugo region. Notably, we have seen a reoccurring trend where unemployment increases dramatically in August and then decreases in November at the city, Verdugo and LA County areas. Unemployment rates are based on residency in the three cities, county and state.

VERDUGO REGION LABOR FORCE (RESIDENTS)



9,900



60,500



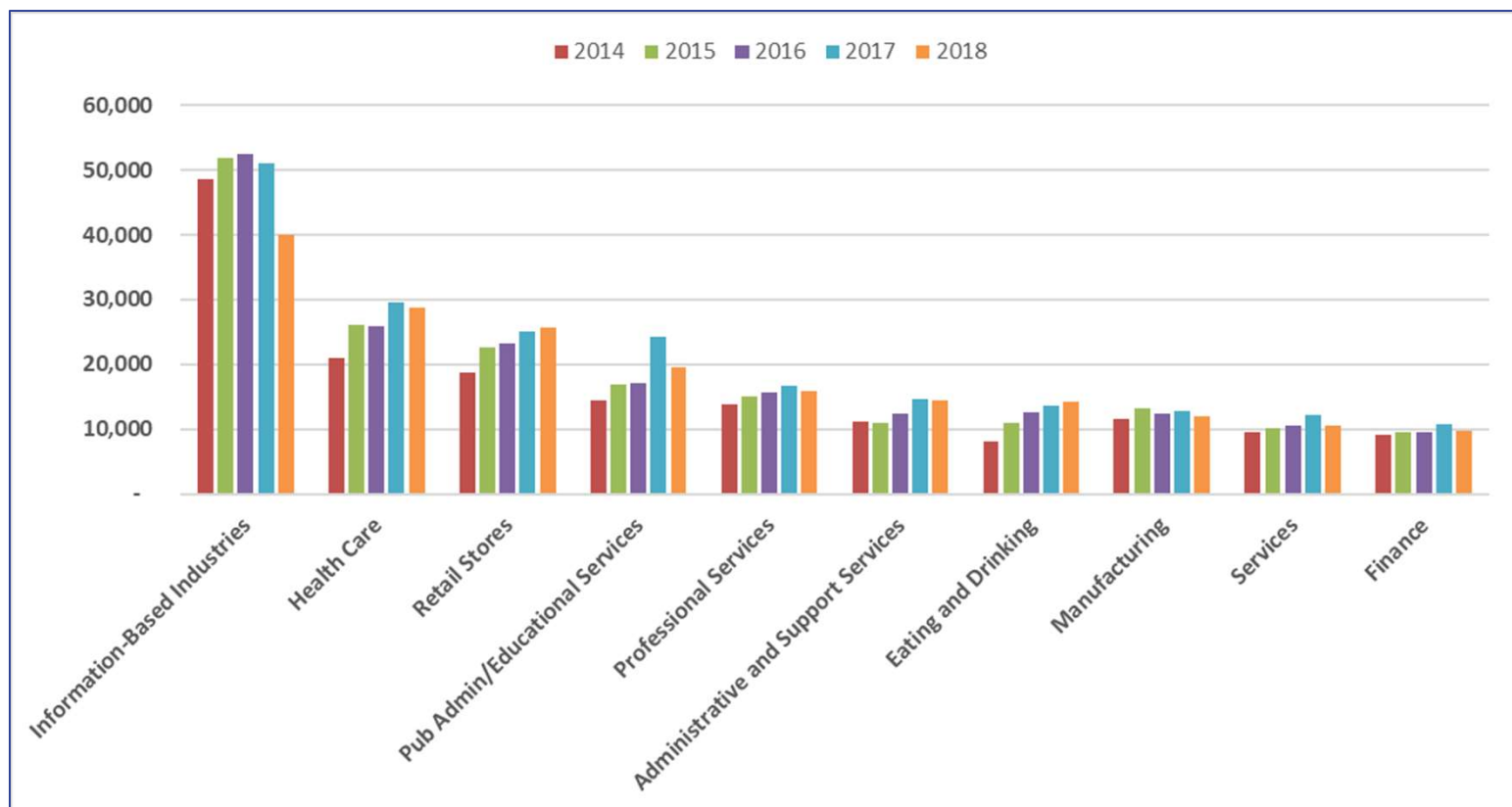
104,900



175,300

Labor force numbers are also based on EDD estimates of the number of residents who earned at least \$1 during the reporting period. These residents may be working outside of the Verdugo Consortium. The total Verdugo labor force as of November 2018 is 175,300.

TOP 10 INDUSTRY SECTORS FOR EMPLOYMENT- VERDUGO CONSORTIUM 5 YEAR COMPARISON



Employment in the Verdugo Consortium by industry sector is based on payroll data and the number of employees for firms that are located within the three cities. Employers determine their industry sector by selecting the North American Industry Classification System (NAICS) code when they register with Dun & Bradstreet.

The *Information-Based Industries* includes publishing, broadcasting and social media; however, Information Technology falls under *Professional Services*. *Services* includes repair and maintenance as well as personal services such as housekeeping and laundry. *Administrative and Support Services* include office, employment, travel, and security services.

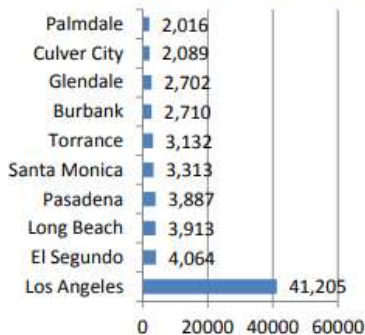
Information-Based Industries, *Health Care*, and *Retail Stores* have consistently been in the top 3 of the sectors for the Verdugo region for the past 5 years indicating the strength of the presence in the area. While still the top sector, we saw a 21% decline in *Information* jobs since 2017. *Health Care* saw a slight 2% decline and *Pub Admin/Educational Services* declined 19%. *Retail Stores* and *Eating & Drinking* had a modest increases of 3% and 5%, respectively. This data continues to support the target industry sectors identified by the VWDB: *Health Care*, *Entertainment*, *Retail*, *Manufacturing*, and *Professional Services/Information Technology*, all which are included in the top 10 sectors.

Verdugo Workforce Development Board Labor Market Report: Verdugo Region

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CITIES WITH THE MOST JOB ADS

Cities with Most Job Ads




Help Wanted Online from The Conference Board and WANTED Technologies report the top ten cities in the Los Angeles County with the most job ads. Consistently, Burbank and Glendale are reported amongst these top ten cities with the number of job ads posted for the reporting month. This indicates the economic vibrancy of the businesses in the Verdugo community relative to the other cities located in the region.

TOP OCCUPATIONS IN JOB ADS- VERDUGO AREA

OCCUPATION	# OF JOB ADS
1. Registered Nurses	392
2. Software Developers, Applications	304
3. Retail Salespersons	291
4. First-Line Supervisors of Retail Sales Workers	193
5. Security Guards	169
6. Marketing Managers	140
7. Customer Service Representatives	125
8. Network and Computer Systems Administrators	123
9. Market Research Analysts and Marketing Specialists	120
10. Accountants	110

Overall there was a 43% increase in job ads in the top 10 occupations (596 more ads). Registered Nurses jumped to the #1 spot with an 121% increase in ads. Software Developers dropped to #2 but still had a 52% increase in the number of ads. Retail Salespersons rounds out the top 3, moving up from #4 from last quarter. Marketing Manager Job ads dropped 23% and moved to the #6 spot. Network & Computer Systems Admins, Market Research Analysts and Marketing Specialists, and Accountants are new to the top 10 list, replacing Information Technology Project Managers, Executive Secretaries and Executive Admin Assistants, and Computer User Support Specialists.

TOP 5 EMPLOYERS POSTING JOBS – VERDUGO AREA

				
445 Ads (+3%)	192 Ads NEW	146 Ads (+22%)	166 Ads NEW	100 Ads (+42%)

*Increase/Decrease from October 2018 Verdugo LMI report. Adventist and White Memorial replaced Robert Half International and NBCUniversal

Source: Employment Development Department Labor Market Information Division
Reporting Period: December 2018 for activity in the month of November 2018

DEFINITIONS

Labor force: Persons classified as employed or unemployed.

Employed persons: Persons 16 years and over in the civilian noninstitutional population who, during the reference week, (a) did any work at all (at least 1 hour) as paid employees; worked in their own business, profession, or on their own farm, or worked 15 hours or more as unpaid workers in an enterprise operated by a member of the family; and (b) all those who were not working but who had jobs or businesses from which they were temporarily absent because of vacation, illness, bad weather, childcare problems, maternity or paternity leave, labor-management dispute, job training, or other family or personal reasons, whether or not they were paid for the time off or were seeking other jobs. Each employed person is counted only once, even if he or she holds more than one job. Excluded are persons whose only activity consisted of work around their own house (painting, repairing, or own home housework) or volunteer work for religious, charitable, and other organizations.

Unemployed persons: Persons aged 16 years and older who had no employment during the reference week, were available for work, except for temporary illness, and had made specific efforts to find employment sometime during the 4-week period ending with the reference week. Persons who were waiting to be recalled to a job from which they had been laid off need not have been looking for work to be classified as unemployed.

Unemployment rate: The unemployment rate represents the number unemployed as a percent of the labor force.

Understanding Medicare and Medi-Cal



A representative from the Center for Health Care Rights will discuss:

- Medicare eligibility, benefits, and costs
- Eligibility for Medi-Cal and other assistance programs
- How Medi-Cal can help with costs not covered by Medicare

**Monday, February 4, 2019
10:00am - 11:30am**

**Verdugo Jobs Center
1255 S. Central Avenue, Glendale, CA 91204**

**To RSVP please contact Alex Perezchica at
(818) 937-8063**

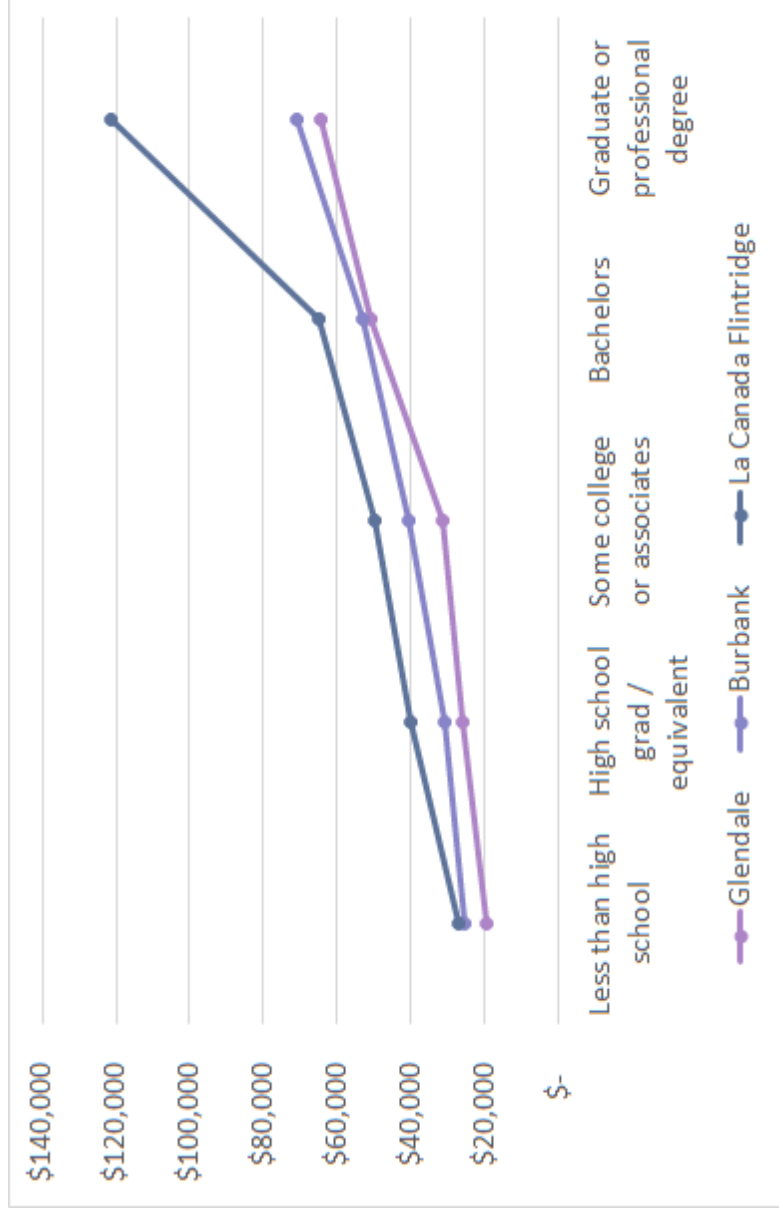
The Center for Health Care Rights (CHCR) is a non-profit organization that provides free information and help with Medicare. CHCR is funded by the Health Insurance Counseling and Advocacy Program HICAP grant provided by the Los Angeles City and County Area Agencies on Aging.

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program. Auxillary aids and services are available upon request to individuals with disabilities. TTY: 818-548-3857

Verdugo Workforce Development Board

Serving Burbank, Glendale and La Cañada Flintridge

Educational Attainment	Glendale	Burbank	La Canada Flintridge	Verdugo Average
Less than high school	\$ 19,529	\$ 25,558	\$ 27,035	\$ 24,041
High school grad / equivalent	\$ 25,957	\$ 30,751	\$ 40,441	\$ 32,383
Some college or associates	\$ 31,316	\$ 41,007	\$ 50,101	\$ 40,808
Bachelors	\$ 50,865	\$ 53,105	\$ 64,958	\$ 56,309
Graduate or professional degree	\$ 64,557	\$ 70,986	\$ 121,278	\$ 85,607



Verdugo Workforce Development Board

Median Earning by Educational Attainment 2013-2017 Estimates. American FactFinder, US Census Bureau.

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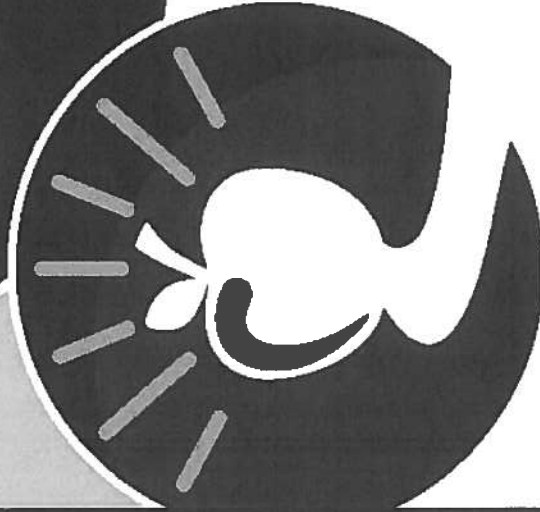
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SAVE THE DATE

**MAY 10,
2019**

**GLENDALE
COMMUNITY
COLLEGE**

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exciting career in food & nutrition!**

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GCC'S SOCIETY OF
HISPANIC PROFESSIONAL ENGINEERS

4TH ANNUAL MAKER FAIRE

APRIL 27TH, 2019
SAVE THE DATE

Celebrate creativity! A platform where art, innovation and science meet. A faire for artists, craftspeople, scientists, hobbyists, techies, musicians, makers and more! Participate in exciting interactive workshops and lectures. Network with industry professionals and other makers. Free lunch will be included!

**If you are interested in showcasing any work or projects
please read below and specify your interest.**

Make sure to RSVP @ [GCCMF19.eventbrite.com](https://www.eventbrite.com/e/gccmf19)

**CONTACT: Scarlet Galvez
sgalvez865@student.glendale.edu**

Foothill SELPA Family Transition Forum

This forum is for students with disabilities ages 14-21 and their families to learn more about options after high school

When: Thursday, March 14, 2019
6:00 pm to 8:00 pm
6:00 – 7:10 pm — **Check-In, Dinner, Visit Vendors and Agencies**
(Please be prompt for maximum contact with Agencies—Contact information will be available for those who cannot arrive early.)
7:10 pm – **Welcome and Introductions**
7:15 pm – 8:00 pm – **Transition Presentations**

Where: La Canada High School
Cafeteria
4463 Oak Grove Drive
La Canada CA 91011

A light dinner will be served free of charge with a reservation.

There are THREE ways to register:

Mail: Foothill SELPA, 223 N. Jackson Street, Glendale CA 91206 (fill out form, tear off and mail)

Fax: 818-246-3537 (fax this form)

email: nhidalgo@gusd.net (email all requested info)



Please fill out the form below, tear off, and return by **Monday, March 11, 2019**
If you miss the cutoff, you may still attend, but dinner may not be available.

Parent Name _____

Student's Name _____

School _____ Teacher _____

Phone No _____ email: _____

Translation/Interpreter: ☐ Armenian ☐ Korean ☐ Spanish ☐ Sign Language
(We must receive request no later than March 4th to provide translation/interpreter)

(Check one)

____ Please reserve _____ (#) dinners for my family.

____ I am unable to come to dinner, but I will be attending. I will be bringing _____ (#) family members, including myself.

If you have any questions, please call Norma Hidalgo at (818) 246-5378 or email nhidalgo@gusd.net

Services provided by Glendale Library, Arts & Culture:

Computer Classes in Armenian

The Library Arts & Culture Department offers services to help adults improve their basic computer skills. Participants in this **12 session** workshop will learn to create documents using Windows 10, learn essential computer navigation skills and get hands-on experience using search engines like Google and Yahoo.

TUES-THUR

FEBRUARY

10 A M - 12 P M



If you or someone you know is interested in learning more about the Computer Workshops in Armenian please email Elizabeth Grigorian at egrigorian@glendaleca.gov or call **818-548-3288**



Glendale**LEARNS**
Local Education And Resource Network Services



Library, Arts & Culture



**DOWNTOWN
CENTRAL**

LIBRARY, ARTS & CULTURE

Glendale, California

**DOWNTOWN
CENTRAL
LIBRARY-
TECHSPACE**

222 EAST HARVARD
STREET GLENDALE

Classes are held Tuesdays through Thursday, starting on February 5 to February 28 , 2019 from 10:00AM-12:00PM.

Services provided by Glendale Library, Arts & Culture:

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Գրադարանի Արուեստ եւ Մշակոյթի բաժանմունքը առաջարկում է ծառայութիւններ, որպէսզի օգնի տարեցներին որ զարգացնեն իրենց համակարգիչային հմտութիւնները: Այս 12 աշխատանիստերի ընթացքին, մասնակիցները կը սովորեն ստեղծել փաստաթղթեր օգտագործելով Վինդօւ 10, Գրադարանի Արուեստ եւ Մշակոյթի բաժանմունքը առաջարկում է ծառայութիւններ, որպէսզի օգնի տարեցներին որ զարգացնեն իրենց համակարգիչային հմտութիւնները:

TUES-THUR

FEBRUARY

10AM - 12PM



Եթէ դուք կամ որեւէ մէկը որին գիտեք որ հետաքրքրուած է իր գիտելիքները աւելի խորացնելու Հայերէն համակարգիչի աշխատանիստերով, խնդրում ենք գրել Էլիզաբեթ Գրիգորեանին egrigorian@glendaleca.gov հասցեով կամ կապուել (818) 548-3288 հեռախօսահամարով:



GlendaleLEARN
Local Education And Resource Network Services



Library, Arts & Culture

**DOWNTOWN
CENTRAL**

LIBRARY, ARTS & CULTURE

Glendale, California

**DOWNTOWN
CENTRAL
LIBRARY-
TECHSPACE**

222 EAST HARVARD
STREET GLENDALE

Դասերը տեղի կունենան Փետրուար 5ից մինչեւ 28ը, 2019 թուականին, Երեքշաբթի, Չորեքշաբթի եւ Հինգշաբթի օրերը ժամը առաւօտեան 10-ից մինչեւ 12-ը

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