

Adult Education Implementation Meeting

Verdugo Jobs Center
1255 S. Central Avenue, Glendale CA 91204
June 20, 2019 ♦ 1:00pm-3:00pm

Agenda

Agenda Item		Purpose	Person(s) Responsible	Time Frame
I.	Introduction	A. Welcome & Introductions	Alfred	5 min.
II.	Public Comments	A. Community Comments	Community	5 min.
III.	Minutes	A. Review & Approval of Minutes for April 11, 2019 and May 23, 2019	Board	5 min.
IV.	Director's Report	A. Updates from the Director	Alfred	15 min.
V.	Budget	A. CFAD: Approval of Revised Budget Due to Reduction in COLA B. Status of MOUs for 2019-20	MaryAnn	10 min.
VI.	Planning	A. Three Year Plan 1. Review of Plan for 2019-2022	MaryAnn	45 min.
VII.	Member & Partner Updates	A. Partner Updates	All	35 min.
VIII.	Next Steps	A. Next meeting date: July 18, 2019	All	
VII.	Adjourn	Adjourn: 3:00 pm		

Adult Education Implementation Meeting

May 23, 2019 ♦ 1:00pm-3:00pm

Attendees: Louis Melendez, Caryn Panec, Naomi Sato, Tina Andersen-Wahlberg, Rick Saunders, Joylene Wagner

Board Members: Alfred Ramirez

Staff: MaryAnn Pranke

Minutes

Agenda Item		Purpose
I.	Introduction	A. Welcome & Introductions 1. Director Alfred opened the meeting and welcomed the attendees.
II.	Public Comments	A. Community Comments 1. No public comments submitted.
III.	Minutes	A. Review & Approval of Minutes for April 11, 2019 1. Approval tabled to June meeting due to absence of quorum.
IV.	Director's Report	A. Updates from the Director 1. Alfred reported that he attended WorkCon and one of the workshops was on LinkedIn and the data analytics from that platform. Their goal is to increase their job matching service. 2. Alfred also attended a workshop that featured ED2Go which is available for faculty. Partners are unfamiliar with the service. Louis provided contact information and MaryAnn will follow up for a presentation at a future meeting. 3. Other workshops included a showcase of Long Beach apprenticeship where students earn credits while participating in an apprenticeship and irregular employment with an organization serving as the hub to offer insurance and benefits to these typically self-employed individuals. 4. Alfred also shared that he and MaryAnn conducted a workshop on co-enrollment at the conference.

		<p>5. Alfred provided an update on lease of medical building property around the Garfield Campus. They are close to signing a lease with the medical center and hope to begin offering fall classes at the site. Also, GCC has purchased the property surrounding the campus and only has 2 properties left where the owners have refused offers. GCC may seek eminent domain to purchase the properties and the expansion of the campus can begin.</p> <p>6. Construction may begin to expand parking. Also, Mariposa building will begin remodeling to decrease the size of some large classrooms to create additional rooms.</p>
V.	Budget	<p>A. Update on CFAD</p> <ol style="list-style-type: none"> 1. MaryAnn shared that the CFAD will need to be updated and an action item will be needed at the next meeting for members to approve the change. The COLA was reduced statewide, thereby reducing the CAEP budget by \$1M across the 71 consortia. GlendaleLEARNNS is minimally affected with a reduction of approximately \$2,000. 2. MaryAnn also reported that partner MOUs for 19-20 were sent out and a few have been signed and returned. MaryAnn is still waiting on others and will be following up with partners.
VI.	Planning	<p>B. Three Year Plan</p> <ol style="list-style-type: none"> 1. MaryAnn presented the results from the previous meetings which included the Mission, Vision, and Values; goals and strategies. 2. Attendees participated in small group planning activities using the results from the previous session to: <ol style="list-style-type: none"> a. Develop a community asset map for serving the two priority populations: individuals with disabilities and English Language Learners b. Develop a Logic Model for the goals and strategies
VII.	Next Steps	A. Next meeting date: June 20, 2019
VII.	Adjourn	Adjourn: 3:00 pm

CAEP Allocation Amendment: 2019-20 Produced: Jun 9, 2019, 8:07 PM UTC MaryAnn Pranke

19 Glendale Community College District Regional Consortium

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 19 Glendale Community College District Regional Consortium

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: Planned allocations are based on member vote and are based on achievement of goals and objectives in the annual plan as well as the CAEP Three Year Plan. Consortium reviews accomplishments each year to ensure program and services remain in alignment with Vision, Mission, Values, annual plan and Three Year Plan.

Changes: No Changes

Member Allocations for 2019-20

Member Agency	Current Allocation	Proposed Allocation	Adjustment
Glendale CCD	\$596,176	\$594,057	-\$2,119
Verdugo Workforce Development Board*	\$500,000	\$500,000	
Total Allocated to Members	\$1,096,176	\$1,094,057	
Total CAEP Funds	\$1,094,057	\$1,094,057	
Total Remaining (Must be \$0)	-\$2,119	\$0	

Certification

Glendale CCD - Member Representative

Alfred Ramirez

Administrative Dean, Continuing and Community Education

aramirez@glendale.edu

(818) 240-1000

MaryAnn Pranke

GlendaleLEARNs Coordinator

mpranke@glendaleca.gov

(818) 937-8051

Reject

Approve

Awaiting Approval

Glendale Unified - Member Representative**Felix Melendez**

Executive Director, Secondary Education

fmelendez@gusd.net

(818) 241-3111 ext: 1301

MaryAnn Pranke

GlendaleLEARNs Coordinator

mpranke@glendaleca.gov

(818) 937-8051

Reject

Approve

Awaiting Approval

Verdugo Workforce Development Board* - Member Representative**Judith Velasco**jvelasco@glendaleca.gov

(818) 937-8031

MaryAnn Pranke

GlendaleLEARNs Coordinator

mpranke@glendaleca.gov

(818) 937-8051

Reject

Approve

Awaiting Approval



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Training Opportunity for VETERANS

Get classroom and hands on training while **YOU GET PAID**
in

Computer Numerical Control (CNC) Machinist

- ♦ 8 weeks, 4 days a week
- ♦ Classes at Glendale Community College
- ♦ 9 transferable College Units
- ♦ Job Search Assistance and more!

**GET PAID WHILE
YOU LEARN**

Deadline to Apply

08/15/19

- ♦ If interested in this program please contact the Veteran Representative Thomas Flynn
- ♦ Phone: 818-937-8039
- ♦ VJC – 1255 S. Central Ave. Glendale



Contact VJC:

Thomas Flynn (818) 937-8039

TFlynn@glendaleca.gov



The Workforce Innovation and Opportunity Act is an Equal Opportunity Program.
Auxiliary aids and services are available upon request to individuals with disabilities. TTY (818) 548-3857.
Requests must be made within 3 business days of the event.

For Important Dates and Registration Information: www.glendalelearns.org/cncacademy

Class Location:

Glendale Community College
1500 N Verdugo Rd, Glendale, CA 91208

Our Service Providers:



Verduogo CNC Machinist Academy **@ GLENDALE COMMUNITY COLLEGE**

For Adults with Disabilities



GCC Student Worker alongside a CNC Machine

Program Contact: Tina Hartyon, Verdugo Jobs Center 818.937.8080 • thartyon@glendaleca.gov

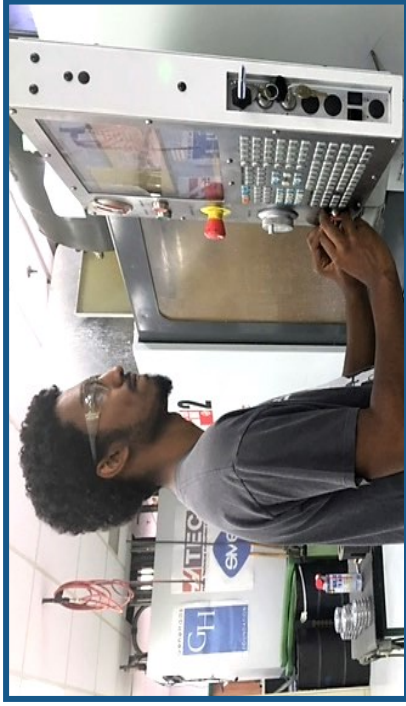
GlendaleLEARNs is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities. Call (818) 409-0476 to request services. Requests must be made 5 days in advance. TTY (818) 548-3857

A free job training program designed to educate adults with disabilities through in-class learning and hands-on work experience.
Adults with autism encouraged to apply!

www.glendalelearns.org/cncacademy

Redefining your capabilities for a career in advanced technologies

The Verdugo CNC Machinist Academy at Glendale Community College provides hands-on training for adults (18 and over) in the high demand job of Computer Numerical Control (CNC) Machinist. This Academy is provided at no cost to the participant.



What's A CNC Machinist?

A CNC machinist works with computer numeric controlled (CNC) heavy machinery from setup to operation to produce parts and tools from metal, plastic or other materials. CNC equipment is machinery that cuts, grinds, or drills into the material.



Operating CNC machines requires:

- Attention to detail
- Comfort with repetitive processes
- Ability to follow clear, objective instruction
- Excellent computer skills

Why This Job?

1. There is a shortage of qualified CNC machinists in the manufacturing industry.
2. The strengths and skills required to be a successful CNC machinist are well-suited to the unique abilities of adults with autism.



Who Is This Program For?

The Academy is designed to build upon the talents and skills of adults with disabilities interested in computers and technology who want to enter the manufacturing industry. **Adults with Autism Spectrum Disorders are encouraged to apply!**

What Is The Academy?



CLASS: PRINCIPLES OF NUMERIC CONTROL

- 16-Week Program
- Schedule: Monday – Thursday; 8 am – 3pm
- Led by a GCC faculty member in the Machine Technology Department
- Hands-on training in small teams
- Tutoring and support provided
- Resume writing and job interview preparation
- Visits to hiring employers and preparation to be successful in manufacturing jobs
- Paid Internships
- On-the-Job Training for graduates
- Job Placement



What You Will Learn

Students will learn to program, setup, and operate CNC machines combined with using quality control instruments, shop mathematics, and blueprint reading.

Jobs You Will Be Qualified For After Graduation

Graduates will qualify for a number of entry-level positions including:

- Machine trainee
- Machinist apprentice
- CNC operator
- CNC programmer