

Our Vision: All adult learners will have access to and participate in education and resources leading to meaningful employment or higher education.

Adult Education Implementation Meeting

Verdugo Jobs Center
1255 S. Central Avenue, Glendale CA 91204
December 20, 2018 ♦ 1:00pm-3:00pm

Agenda

Agenda Item		Purpose	Person(s) Responsible	Time Frame
I.	Introduction	A. Welcome & Introductions	Alfred	5 min.
II.	Public Comments	A. Community Comments	Community	5 min.
III.	Minutes	A. Review & Approval of Minutes for August 23, 2018 and September 20, 2018, October 25, 2018	Board	5 min.
IV.	Director's Report	A. Updates from the Director	Alfred	20 min.
V.	Planning	A. Local Plan Modification Update B. Three Year Plan Update	MaryAnn	40 min
VI.	Member & Partner Updates	A. Student Success Center Open House B. Committee Updates C. Partner Updates	Alice All All	40 Min
VII.	Next Steps	A. Next meeting date: January 24, 2018	All	5 min
VII.	Adjourn	Adjourn: 3:00 pm		

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Adult Education Implementation Meeting

Verdugo Jobs Center
1255 S. Central Avenue, Glendale CA 91204
October 25, 2018 ♦ 1:00pm-3:00pm

Attendees: Abigail Espericueta, Guillermo Garcia, Jesse Holm, Rubina Markosyan, Louis Melendez, Caryn Panec, Emma Sanchez, Naomi Sato, Jason Schlatter, Aaron Walgenback

Board Members: Alfred Ramirez

Staff: MaryAnn Pranke

Agenda

Agenda Item		Purpose
I.	Introduction	A. Welcome & Introductions
II.	Public Comments	A. Community Comments 1) No Community Comments were presented.
III.	Minutes	A. Review & Approval of Minutes for August, September 2018. 1) Tabled for November meeting; quorum not achieved for meeting.
IV.	Director's Report	A. Update from the Director 1) MMM Conference: Alfred provided an update on the presentation conducted at the conference. Presenters also include Judith, MaryAnn, and Jan Swinton. Co-enrollment remains unique to the GlendaleLEARNs partnership based on the feedback and questions received from the audience. 2) Board of Trustees Presentation: Neil Kelly from the Chancellor's office traveled to participate in the presentation to the Glendale community College (GCC) Board of Trustees. Neil was able to confirm to the Board, the unique partnership between GCC and the Verdugo

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		<p>Workforce Development Board and the performance results that have been generated from the partnership.</p> <p>3) Updates from the Field Team: Alfred has been participating on the team which has focused on building a collaborative partnership and trust. The team has also been researching strategic co-enrollments. They will hold one more meeting in December and then will share their findings.</p>
V.	Planning	<p>A. Local Plan Modification</p> <p>1) Addressing the Needs of ELL: MaryAnn led a discussion on serving ELL to gather input from the group for the Local Workforce Development Plan Modification.</p> <p>2) Group Discussion on serving special populations: ELL</p> <p>a. Potential partners to assist in reaching and recruiting individuals:</p> <p>i. GUSD Headstart</p> <p>ii. Parent Group: Familias Unidas de la Comunidad</p> <p>iii. Continue to outreach to employers</p> <p>iv. Churches</p> <p>v. City of Glendale Community of Care</p> <p>b. Specific barriers that ELL face:</p> <p>i. Academic issues in writing and speaking</p> <p>ii. Need childcare services during class</p> <p>iii. Some are not literate in their own language which makes ESL more challenging</p> <p>c. Services to address needs</p> <p>i. Leemos: software that teaches literacy in native language</p> <p>ii. Infuse ESL into career pathways for direct link to employment</p>
VI.	Member & Partner Updates	<p>A. State Policy Workgroup</p> <p>B. Library: Guillermo reported that 50 residents participated in citizenship workshops conducted by IRC.</p> <p>C. TRECK: Aaron reported that TRECK started with the Glendale Unified School District school year. TRECK provides transition</p>

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		<p>services to young adults with disabilities (ages 18-22) to assist them in entering college or employment.</p> <p>D. ESL: Naomi announced that winter session will be held and course will be a Level III Intermediate. She is planning a Level IV in the spring.</p> <p>i. She also stated that one of her current ESL students attained employment through services available at Verdugo Jobs Center.</p> <p>ii. Naomi has been reaching out to businesses to offer ESL to incumbent workers. She needs 15 students so unless she combines employers, she will not have enough students for a class.</p> <p>E. Emma reported that Jan Swinton, Tina Andersen-Wahlberg, and MaryAnn presented at the CAPED conference on the Uniquely Abled Academy.</p> <p>F. Adult Ed: Caryn reported that she has been focusing on outreach to adults through career fairs for Adult Basic Ed and Adult Secondary Ed.</p> <p>G. Communitas: Jason announced Personal Money Management workshops available through Communitas. Participants are charged \$5 - \$25 to attend and the fees will be returned if the complete the workshops.</p>
VII.	Next Steps	A. Next meeting date: November 29, 2018
VI.	Adjourn	Adjourn: 3:00 pm

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Adult Education Implementation Meeting

Verdugo Jobs Center
1255 S. Central Avenue, Glendale CA 91204
September 20, 2018 ♦ 1:00pm-3:00pm

Attendees: Abigail Espericueta, Carmen Jimenez-Wynn, Rubina Markosyan, Deb Rinder, Naomi Sato, Rick Saunders, Joylene Wagner

Board Members: Judith Velasco

Staff: MaryAnn Pranke

Agenda

Agenda Item		Purpose
I.	Introduction	A. Welcome & Introductions
II.	Public Comments	A. Community Comments 1) No Community Comments were presented.
III.	Minutes	A. Review & Approval of Minutes for August 23, 2018 1) Tabled for October meeting; quorum not achieved for meeting.
IV.	Planning	A. Local Plan Modification 1) Addressing the Needs of Special Populations: MaryAnn reviewed requirements for local plan modification and the four groups that are the focus: non-custodial parents, English language learners, CalFresh recipients, people with intellectual and developmental disabilities. 2) Group Discussion on serving special populations: CalFresh Recipients a. Potential partners to assist in reaching and recruiting individuals: i. Nutritional Services – GUSD ii. Gain/Grow/TANF/WIC

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		<ul style="list-style-type: none"> iii. CalFresh used to use Mobile Units; research to determine if they can come to VJC iv. Could there be access to a recipients' list for Glendale, Burbank residents? v. Can AB1270 be a resource vi. Establish system for referrals b. Specific needs of CalFresh recipients: housing, transportation, supportive services, childcare, job training, safety net: afraid of losing financial assistance, financial education, emotional intelligence, parent education, COC model for service provision <p>3) Non-Custodial Parents: Potential partners that can assist with outreach and recruitment:</p> <ul style="list-style-type: none"> a. Family Court system b. Marketing to single parents c. Foster/homeless youth: connect to the parents d. Substance abuse centers and clinics e. Court appoints parents to attend parenting classes and other services to regain custody. Need to connect to these services f. Corrections /probation g. Mental health service providers <p>4) Intellectual and Development Disabilities: Connect to GUSD TRECK program</p> <ul style="list-style-type: none"> a. Profile of the TRECK students: 18-22-year old's; No diploma; low skills; connected to DOR; some are taking classes at GCC b. Needs of students: easy access to services, fighting reputations of programs, GUSD made cold calls to recruit students
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		<p>c. Program features:</p> <ul style="list-style-type: none"> i. Schedule is 8am – 2pm: room across the street from GCC Verdugo campus ii. From 8-10am, students come in to check in, plan what they are going to do iii. Checks in throughout the day iv. MaryAnn will follow up to connect with Aaron at TRECK
V.	Next Steps	A. Next meeting date: October 25, 2018
VI.	Adjourn	Adjourn: 3:00 pm

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Adult Education Implementation Meeting

August 23, 2018 ♦ 1:00pm-3:00pm

Attendees: Abigail Espericueta, Rocio Rodriguez, Rubina Markosyan, Louis Melendez, Felix Melendez, Caryn Panec, Alfred Ramirez, Emma Sanchez, Judith Velasco, Joylene Wagner

Staff: MaryAnn Pranke

Minutes

Agenda Item		Discussion
I.	Introduction	A. Welcome & Introductions 1) Director Alfred Ramirez welcomed the group at 1:15pm
II.	Public Comments	A. Community Comments
III.	Minutes	A. Review & Approval of Minutes for July 16, 2018 1) Minutes were reviewed and approved as submitted.
IV.	Director's Report	A. Updates from the Director 1) Regional Stakeholders Group: Regional collaboration definition and appears the state is trying to mandate partnerships. While GCC is a role model, many do not have multiple partners and collaborations to increase student success. Current efforts include brainstorming ideas how to increase collaboration across college districts and sharing information and resources to assist colleges in developing and maintaining partnerships. 2) AEBG has been renamed to California Adult Education Program. 3) Three Year Planning: Alfred is looking at expanding facilities use: medical plaza across the street from Garfield. Garfield is developing a medical back office program to run at the new facility. He would also like to offer Home Health

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		<p>and LV program at the site and is working towards dual enrollment with non-credit.</p> <p>4) Board Presentation to the Board of Trustees: Alfred announced that a presentation on GlendaleLEARNs to the Board is scheduled for October 16, 2018; 5pm at Garfield Campus.</p> <p>5) International Rescue Committee (IRC): Non-profit is showcasing their innovative programs and collaboration with WIOA. Alfred would like to expand our partnerships and showcase GlendaleLEARNs partnership with IRC.</p> <p>6) Home Depot: Alfred is currently working on setting up a trailer on the Home Depot lot to offer ESL. Catholic Charities currently offers a similar program in Burbank. Need contacts with Home Depot to get their buy-in. VJC may be able to help due to Orchard layoff and are connecting with Home Depot to transition affected workers. Judy will follow up on this potential connection.</p>
V.	Planning	<p>A. Annual Plan 2018-2019</p> <p>MaryAnn noted that the final Annual Plan was included in the packet and reflected the input from the group collected in the July meeting. She also noted that the group would now be involved in the Verdugo Workforce Development Board's Local Plan modification to provide input into that plan, as well as preparing for the GlendaleLEARNs three-year plan.</p>
VI.	Announcements & Next Steps	<p>A. Announcements</p> <p>1) Partner Announcements</p> <p>i. Career Pathways: Career & College Fair by GUSD with Garfield will be held. The fair will be open to the public and Felix will send flyer to MaryAnn for dissemination</p> <p>ii. AFM: Mentorship program funded by Career Pathways grant which was piloted with 6 students. Mentors were</p>

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		<p>professionals in the music industry and visited studios to see how music scores were developed for upcoming films. Students met Danny Elfman and feedback was positive from students with several noting their higher ed plans. Judy is now looking for funding sources for another round and to enhance program. Also looking to expand program to disconnected youth, disabilities, college students.</p> <p>iii. Adult Ed: Caryn announced open enrollment begins Monday for ABE/ASE and parenting classes for families, new babies.</p> <p>iv. Glendale Education State of the School Breakfast is upcoming. Joylene will send flyer to MaryAnn</p> <p>v. VCTC meeting: September 18, 2018 8:30am at the VJC. May have John Acosta present to talk about AFM or Lucy Bergdorf talking about aviation careers.</p> <p>vi. Verdugo Campus: Emma announced that the Welcome Fair was scheduled on Friday, for new students, with activities such as workshops on college and career pathways. She also reported that last year, 1,093 high school served by GCC. She is also working on a three-year plan for dual enrollment.</p> <p>vii. GUSD: Felix met with Lucy Bergdorf to discuss career day for students wich starts in January. The 1 day session includes transportation to airport, and introduces them to careers in aviation;</p> <p>viii. Campbell Center: Art class now being offered to their customers, looking for place to hold the class. September 15th will have an open fair in Glendale and students will showcase and sell their art. Abigail will send flyer to MaryAnn.</p>
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		<p>ix. Veterans Grant has launched. MaryAnn will send flyer to group.</p> <p>x. STEPS: Work experience program for students with youth disabilities was launched and Judy is now looking at continuing the program. Students were taken to GCC for a tour of the campus and learned about DSPS services available.</p> <p>xi. DOR: Louis announced he is available to presenting their services at schools or to parents. Louis is bilingual and can present services in Spanish as well. He is at Garfield every Monday 1-5pm and at Verdugo campus every other Tuesday; he is housed in DSPS. He is also at the VJC every Wed 1-5.</p> <p>xii. Library: Spanish digital literacy workshops will be held every Saturday starting in September from 10-1. Teaching Mango next month and how to utilize your iPhone and iPad. Communitas will begin providing Mondays financial classes.</p> <p>2) Next meeting date: September 20, 2018</p>
A.	Adjourn	Adjourn: 2:45 pm

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AEBG Implementation Meeting

Verdugo Jobs Center
1255 S. Central Avenue, Glendale CA 91204
July 19, 2018 ♦ 1:00pm-3:00pm

Meeting Minutes

Members: Alfred Ramirez, Judith Velasco

Partners Present: Aarin Edwards, Tina Andersen-Wahlberg, Rubina Markosyan, Emma Sanchez, Naomi Sato, Joylene Wagner

GlendaleLEARNs Staff: MaryAnn Pranke

Agenda Item		Purpose
I.	Introduction	A. Welcome & Introductions
II.	Public Comments	A. Community Comments (1) No comments entered
III.	Minutes	A. Review & Approval of Minutes for May17, 2018 (1) Quorum confirmed. Minutes unanimously approved as submitted
IV.	Planning	A. Annual Plan 2018-2019 (1) Annual Plan preparation continued. Attendees broke up into work groups and provided input into key planning elements: <ul style="list-style-type: none"> a. Meeting Regional Needs: <ul style="list-style-type: none"> i. More vocational training (gap) ii. More outreach to local companies about hiring/training needs iii. Include employers in design of training iv. Strategize employer event around training needs (2) Gaps in Service <ul style="list-style-type: none"> a. Continue expanding VESL

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Agenda Item		Purpose
		<ul style="list-style-type: none"> b. Expand career exploration and job shadowing for CalWORKS students before assigning of vocational goals c. More vocational training (address regional needs as well) <p>(3) Seamless Transition</p> <ul style="list-style-type: none"> a. AWD: IT Bridge / Transition <ul style="list-style-type: none"> i. DSPS HTC Cabot Classes <p>(4) Shared Professional Development</p> <ul style="list-style-type: none"> a. Prioritize training needs b. Calendar of Conferences c. UAA/Verdugo IT: Cohort Trainers and Service Providers <ul style="list-style-type: none"> i. Training/info sessions/meetings d. Webinars <p>(5) Student Accelerator</p> <ul style="list-style-type: none"> a. CTL contextualized teaching and learning b. Explore P-Tech (Portantino) c. SEP WLA College; College and Career (J. Holmes) d. Mirroring: Engineer and Advanced Manufacturing e. Cooperative Work Exp course <ul style="list-style-type: none"> i. Feeder companies f. Bridge Programs <ul style="list-style-type: none"> i. Math and ESL non-credit to credit for basic skills preparation
V.	Announcements & Next Steps	<p>A. Announcements</p> <ul style="list-style-type: none"> 1) Next meeting date: August 23, 2018
A.	Adjourn	Adjourn: 3:10 pm

Verdugo Jobs Center Tour Schedule

What: **Get to know your local America's Job Center of CA!**
Discover the local workforce resources & available services with an informal lunch & tour of the Verdugo Jobs Center.

Who: Board members, community members, partner organizations– anyone who is interested in learning more about the Verdugo Jobs Center's services.

Where: Verdugo Jobs Center
1255 S. Central Avenue,
Glendale, CA 91204

When: Wednesday, January 16, 2019
Wednesday, February 19, 2019
Wednesday, March 20, 2019
Wednesday, April 17, 2019
Wednesday, May 15, 2019
Wednesday, June 19, 2019

Time: All tours start at 12:30 p.m. and last for 1 hour

RSVP: Please email dantonio@glendaleca.gov 48 hours in advance to confirm your attendance.

The Verdugo Workforce Development Board (VWDB) administers workforce services through the Verdugo Jobs Center. The VWDB represents the cities of Burbank, Glendale, and La Cañada Flintridge.



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of California™



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Winter 2019 (January 7 – February 14, 2019)
Mondays, Tuesdays, Wednesdays, Thursdays, 8:30 a.m. - 12:00 p.m.

Class Ticket #:1683

Instructor: Sarah Van Norman

Verdugo Jobs Center, Suite A

1255 S. Central Ave., Glendale, CA 91204

For more information, please call:

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Office address: 625 N. Maryland Avenue
Glendale, CA 91206



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The International Rescue Committee is accredited by the US Department of Justice to serve the community through the responsible practice of immigration law.

CITIZENSHIP CLASS

FREE CITIZENSHIP AND FINANCIAL LITERACY CLASSES

October - December 2018

Glendale:

Library Connection
@ Adams Square (Glendale)
On-Going Class
Wednesdays 6:00pm – 9:00pm

Mar Vista/West Los Angeles:

Mar Vista Branch Library
October 13th - December 15th
Saturdays 10:00am – 1:30pm

West Covina:

West Covina Library
October 23rd - December 18th
Tue. & Wed. 5:30pm - 7:30pm

East Los Angeles:

Benjamin Franklin Library
(Boyle Heights)
October 15th - December 11th
Mon. & Tue. 5:30pm – 7:30pm

El Sereno Branch Library
October 9th - December 11th
Tue. & Thurs. 2:00pm - 4:00pm

Cypress Park Branch Library
October 9th - December 11th
Tue. & Thurs. 5:30pm - 7:30pm

Koreatown/East Hollywood:

Wilshire Branch Library
(Koreatown area)
On-Going Class
Saturdays 10:00am – 1:30pm

Cahuenga Branch Library
October 13th - December 15th
Saturdays 2:00pm - 5:00pm

South Bay:

Harbor City/Harbor Gateway
Branch Library
October 15th - December 12th
Mon. & Wed. 5:30pm – 7:30pm

Central Library (DTLA)–

New Americans Center (Interview Tutoring)
October 9th - December 13th
Tue. & Thurs. 5:00pm – 7:00pm

appointment: <https://www.lapl.org/newamericans>

San Fernando Valley:

Panorama City Branch Library
October 16th - December 13th
Tue. & Thurs. 5:30pm – 7:30pm

Pacoima Branch Library
October 13th - December 15th
Saturdays 10:00am – 1:30pm

South/Central Los Angeles:

Alma Reaves–
Watts Branch Library
October 15th - December 12th
Mon. & Wed. 5:30pm – 7:30pm

Vernon Branch Library
October 13th - December 15th
Saturdays 10:00am – 1:30pm

Westlake/MacArthur Park:

Pico Union Branch Library
October 13th - December 15th
Saturdays 10:00am – 1:30pm

*Students must have a green card * Pre-registration at the library branch*

Questions? Please contact:

Jonathan Fein Proano- Call: 818 937 2869 or Text: 747 257 4656

Email at CFCP-LA@Rescue.org



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PUBLIC LIBRARY



CITIZENSHIP CLASS

FREE CITIZENSHIP AND FINANCIAL LITERACY CLASSES

January - March 2019

Glendale:

**Library Connection
@ Adams Square (Glendale)**
On-Going Class
(Start 01/09/2019)
Wednesdays 6:30pm – 9:00pm

Mar Vista/West Los Angeles:

Mar Vista Branch Library
01/05/2019 – 03/23/2019
Saturdays 10:00am – 1:30pm

West Covina:

West Covina Library
01/15/2019 – 03/13/2019
Tue. & Wed. 5:30pm - 7:30pm

East Los Angeles:

**Benjamin Franklin Library
(Boyle Heights)**
01/07/2019 – 03/05/2019
Mon. & Tue. 5:30pm – 7:30pm

El Sereno Branch Library
01/22/2019 – 03/14/2019
Tue. & Thurs. 2:00pm - 4:00pm

Cypress Park Branch Library
01/22/2019 – 03/14/2019
Tue. & Thurs. 5:30pm - 7:30pm

Central Library (DTLA):

New Americans Center (Interview Tutoring)
On-Going Session
(Start 01/08/2019)
Tue. & Thurs. 5:00pm – 7:00pm
(by appointment: <https://www.lapl.org/newamericans>)

San Fernando Valley:

Panorama City Branch Library
01/08/2019 – 03/07/2019
Tue. & Thurs. 5:30pm – 7:30pm

Pacoima Branch Library
01/26/2019 – 04/06/2019
Saturdays 10:00am – 1:30pm

Koreatown/East Hollywood:

**Wilshire Branch Library
(Koreatown area)**
On-Going Class
(Start 01/12/2019)
Saturdays 10:00am – 1:30pm

Cahuenga Branch Library
01/12/2019 – 03/30/2019
Saturdays 2:00pm - 5:00pm

South/Central Los Angeles:

**Alma Reaves– Watts
Branch Library**
01/07/2019 – 03/13/2019
Mon. & Wed. 5:30pm – 7:30pm

Vernon Branch Library
01/26/2019 – 04/06/2019
Saturdays 10:00am – 1:30pm

South Bay:

**Harbor City/Harbor Gateway
Branch Library**
01/14/2019 – 03/13/2019
Mon. & Wed. 5:30pm – 7:30pm

Westlake/MacArthur Park:

Pico Union Branch Library
01/12/2019 – 03/30/2019
Saturdays 10:00am – 1:30pm

****Students must have a green card ****

To register, please call or email:

1-888-839-8682

CFCP-LA@Rescue.org



ANNUAL FOOTHILL SELPA COLLEGE NIGHT FOR PARENTS AND STUDENTS

WHEN

**Thursday, January 24, 2019
7:00 to 8:30 pm**

WHERE

**Glendale Community College
Student Center, Room 212
1500 Verdugo Road, Glendale CA
91208**

**Presented by Tina Andersen-
Wahlberg**

**Director, Disabled Students
Programs and Services**

WHO SHOULD ATTEND?

**Parents with 8th
through 12th grade
students receiving
special education
services and who are
interested in
attending college.**

COST Free

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and parking
information
on the
reverse
side of this
flyer**

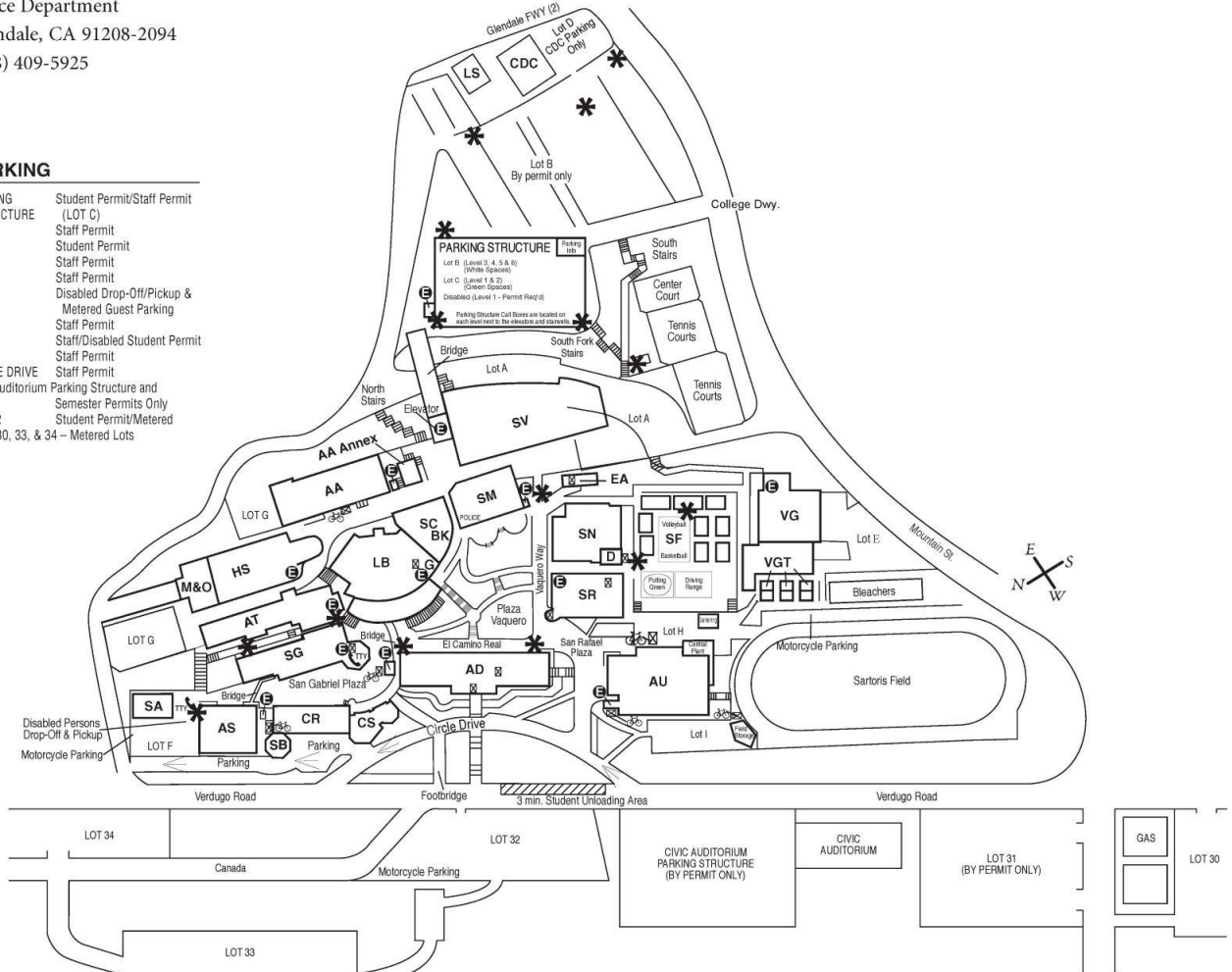
QUESTIONS?

**Call Norma Hidalgo,
818-241-3111 ext 1510**

Glendale Community College District
 Police Department
 Glendale, CA 91208-2094
 (818) 409-5925

PARKING

PARKING STRUCTURE	Student Permit/Staff Permit (LOT C)
LOT A	Staff Permit
LOT B	Student Permit
LOT D	Staff Permit
LOT E	Staff Permit
LOT F	Disabled Drop-Off/Pickup & Metered Guest Parking
LOT G	Staff Permit
LOT H	Staff/Disabled Student Permit
LOT I	Staff Permit
CIRCLE DRIVE	Staff Permit
Civic Auditorium Parking Structure and	
LOT 31	Semester Permits Only
LOT 32	Student Permit/Metered
LOTS 30, 33, & 34	- Metered Lots



GUESTS FROM FOOTHILL SELPA
 EVENT TIME 6:30PM - 9:00PM

REQUESTED BY:

TINA
 ANDERSEN-WAHLBERG

GLENDALE COMMUNITY COLLEGE DISTRICT



**COLLEGE NIGHT
 PARKING PERMIT
 JANUARY 24, 2019**

E-MAIL

BC#105C (75-100) 190124

LOT B

PLACE PERMIT FACE UP ON DASHBOARD

