

Our Vision: All adult learners will have access to and participate in education and resources leading to meaningful employment or higher education.

AEBG Implementation Meeting

Downtown Central Library, 222 E. Harvard Street, Glendale

August 24, 2017 ♦ 1:00pm-3:00pm

Agenda

Agenda Item		Purpose	Person(s) Responsible	Time Frame
I.	Introduction	A. Welcome & Introductions	Board	5 min.
II.	Public Comments	A. Community Comments	Community	5 min.
III.	Minutes	A. Review & Approval of Minutes for July 20, 2017	Board	5 min.
IV.	AEBG Planning	A. Announcements from AEBG B. Annual Plan C. Business Engagement Event	MaryAnn	30 min.
V.	Committee Reports	A. Committee Updates and Feedback	Consortium Team	15 min.
VI.	Announcements & Next Steps	A. Unscheduled Business 1) Announcements & Discussion 2) Next meeting date: August 24, 2017	Consortium Team	30 min
VII.	Adjourn	Adjourn: 2:30 pm		

**GlendaleLEARNs
Glendale Community College District
Regional Consortium**

AEBG Implementation Meeting

Garfield Campus

July 20, 2017 ♦ 1:00pm-3:00pm

Members: Scott Anderle, Alfred Ramirez, Judith Velasco

Partners Present: Tina Andersen-Wahlberg, Lauren Castillo, Johnathan Fein, Guillermo Garcia, Naomi Sato, Rasheedah Scott, Hala Shonouda, Joylene Wagner

Guest Taterik Hekoyan, Glendale Library

GlendaleLEARNs Staff MaryAnn Pranke

Minutes

Agenda Item		Purpose
I.	Introduction	A. Welcome & Introductions 1) Alfred welcomed the group and opened the meeting.
II.	Public Comments	A. Community Comments
III.	Minutes	A. Review & Approval of Minutes for June 20, 2017 1) Minutes unanimously approved as presented.
IV.	Discussion & Next Steps	A. Partner Training 1) Alfred announced that he would coordinate a Train-the-Trainer session for Emotional Intelligence (EI), based upon requests from the partners. Alfred would like to schedule the training by end of September 2017. 2) MaryAnn will send out a survey to determine interest. 3) Rasheedah volunteered the Verdugo Jobs Center (VJC) as a pilot to offer EI to participants. MaryAnn will follow up about coordinating the service. B. Annual Plan C. Unscheduled Business 1) Announcements and Discussion a. Alfred announced that Debbie Kinley will be retiring next week. The partners agreed that she will be greatly missed. b. Judy announced that Alana Theard was leaving the VJC to move back to Maryland where her family lives. She was offered an excellent employment opportunity in Baltimore. At this point, Rasheedah and Melissa will be contacts for Alana until a new Case Manager is hired.

		<p>c. Joylene shared information on events: August 1st is National Night Out; August 14th is Martini's and Masterpieces; job fair will be held at the library during Tech Week.</p> <p>d. Judy announced that the Regional and Local Workforce Development Plans were complete and submitted to the State for final approval by the Governor.</p> <p>i. She also announced that partners had joined the Verdugo Workforce Development Board and the VJC in evaluating the customers' experience through ethnographic research. The team had developed a "Grand Entrance" which included the use of videos.</p> <p>ii. Judy and Alfred will be presenting at the <i>Meeting of the Minds</i> conference in Monterey. They will be on a panel with other AEBG consortia to discuss their partnership. They will also present a workshop with Jan Swinton, Nancy Osipo-Peera, and Jay Phillips from Haas, to present the Uniquely Abled Academy.</p> <p>e. Naomi announced that she will begin teaching ESL courses at the VJC beginning August 28th.</p> <p>f. Jonathan announced that IRC offers citizenship clinics every Thursday of the month at no cost, and with free legal services. He also noted that IRC is currently partnering with health care organizations to provide information at their sites and will also begin providing services at the library. They have also partnered with the City of Glendale to provide "know your rights" information throughout the City.</p> <p>i. Hala added that there is an effort underway to boost services for immigrants; the City wants to establish an immigration information page.</p> <p>g. Hala announced that a stress management session was scheduled for August 5th and would be provided by Melina. She will send the flyer to MaryAnn for dissemination to the group.</p> <p>h. Lauren reported that she has been working to co-enroll consumers with VJC, Glendale Youth Alliance (GYA), and Youth Employment Opportunity Program (YEOP) through the State of CA Employment Development Department (EDD). High school students have transitioned out to GYA and College and Career Pathways. Please continue to refer consumers with disabilities to Lauren.</p> <p>i. Tina announced that the Uniquely Abled Academy (UAA) would be holding its open house on August 9th. UAA is an</p>
--	--	---

		<p>excellent example of how partners interweave services to provide services to people with disabilities.</p> <ul style="list-style-type: none"> i. Webinars have been designed and scheduled to provide an orientation to the program to service providers who can refer students. j. College and Career Pathways: Tina reported that there are now 9 students in the class. The team will be conducting a plus/delta assessment before the next session is scheduled. She also noted that a strategic planning is needed for the course, similar to UAA. k. Guillermo announced that the Grandview Library has mornings available for classes. l. Next Meeting Date: August 24, 2017
V.	Committee Reports	<p>A. Committee Updates & Feedback</p> <ul style="list-style-type: none"> 1) Updates provided under “Announcements and Discussions”
VI.	Host Presentation	A. Tour of Central Library
VII.	Adjourn	2:45pm

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Marketing				
Activities: <ul style="list-style-type: none">• Create website• Develop marketing brochures and pamphlets• Create media packet		<ul style="list-style-type: none">• Create ambassador presentation for project• Develop marketing plan• Develop communication system for key stakeholders		
Action:				
Project Leader: Tiffany Israel				
Measure(s): <ul style="list-style-type: none">a. 100% Completed Plan: A consistent, cohesive and responsive marketing planb. Increase enrollment in AE Classes by 10%:: A student-oriented website that makes information easy to access				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Create marketing plan	11/17/16		Tiffany
2.	Create brand image: Glendale Learn --- Logo	9/27/16	9/20/16	Tiffany
3.	Website review and edits	11/17/16		Team, Tiffany
4.	Create marketing tools based on marketing plan: media packet, brochures, pamphlets	11/30/16		Tiffany
5.	4a. Create & Print ESL Brochure for GUSD parents	11/15/16		Tiffany
6.	4b. Create & Print Job Skills Brochure for GUSD parents	11/15/16		Tiffany
7.	4c. Create & Print VJC/ OSY Brochures for GUSD	11/15/16		Tiffany
8.	4d. Create Glendale Learn Consortium Program Brochure	9/27/16	9/20/16	Tiffany
9.	Business Breakfast- Managing Today’s Diverse Workforce	9/27/16	9/27/16	MaryAnn
10.	Create Media Packet	12/30/16		Tiffany
11.	Create Ambassador Presentation	12/30/16		Tiffany
12.				

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Programs for Adults with Disabilities				
Activities: <ul style="list-style-type: none">• Coordinate programs for adults with disabilities• Counsel DSPS students: Provide counseling to AWD students on site• Identify available services from AEBG partners (i.e. DOR, Regional Center, etc.)		<ul style="list-style-type: none">• Hire Learning Specialist to assist students in the classroom• Develop a system for assessing challenges and identifying disabilities• Assist with coordinating AWD Summit		
Action: Career & College Pathways for Adults with Disabilities (C²PAD)				
Project Leader:				
Measure(s): <ol style="list-style-type: none">1. Enroll __ of AWDs2. Transition ____ AWDs into career pathways leading to employment3. Transition _____ to higher education4. Wage at placement:				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Review 21 st Century Skills from PCC as model	5/20/16	5/20/16	Rick
2.	Hold Committee planning meeting	5/20/16	5/20/16	Rick
3.	Recruit Instructor and Learning Specialist	10/31/16	4/30/17	Jan/Tina
4.	Instructor develops curriculum outline	7/15/16	7/15/16	Tina
5.	Instructor develops curriculum for C²PAD	7/15/16	10/20/16	Tina
6.	Develop information flyer for Special Ed staff, DIS staff, Teacher Specialists to inform them of pilot	6/30/16	4/30/17	Rick
7.	Develop referral process & form to be used by K-12, DOR, Regional Center and VJC to refer candidates	7/15/16	7/15/16	Alana
8.	Coordinate pilot launch	8/28/16	4/30/17	Rick/Tina
9.	Refer candidates to pilot	8/1/16	4/30/17	Rick
10.	Coordinate Open House/Orientation	1/2017	5/31/17	MaryAnn
11.	Send Save the Date flyers for Open House/Orientation	1/2017	5/31/17	MaryAnn
12.	Hold Open House/Orientation	1/2017	6/30/17	Committee
13.	Launch Pilot 1	1/2017	6/30/17	Committee
14.	Provide career counseling and workforce preparation classes for Uniquely Abled students	6/28/16	8/26/16	VJC
15.	Provide job placement assistance to UA students	8/26/16	On-going	VJC
16.	Coordinate job interviews for UA students	8/26/16	On-going	VJC
17.	Co-enroll with WIOA OJT salary reimbursement for employers	8/26/16	8/26/16	VJC

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: ESL & Contextual Curricula				
Activities: <ul style="list-style-type: none">• Expand ESL program• Hire ESL instructor• Develop strategy for incorporating contextual ESL in existing career pathways		<ul style="list-style-type: none">• Develop contextual ESL curriculum for career pathways• Identify visible potential sites for offering classes within GCC District• Offer ESL classes at various sites		
Action:				
Project Leader:				
Measure(s): <ul style="list-style-type: none">1. Offered ____ extra ESL Classes and/or hours in 2016-17 in region compared to 2015-182. Hired ____ additional ESL faculty for 2016-173. Offered ____ ESL classes at various sites during 2016-174. Identified ____ site for possible ESL classes5. Develop ____ curricula for career pathways6. Implemented career curricula in ____ ESL classes				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Expansion of GCC’s ESL offerings from 6-10 weeks	6/1/16	6/20/16	Robiglio
2.	Hired FT Vocational ESL instructor	6/1/16	6/1/16	Robiglio
3.	Expansion of ESL program at 2 new locations for fall 2016: Maple Park and Pacific Park	6/30/16	8/31/16	Alfred, Robiglio
4.	Creation of ESL curriculum for Career Pathways	6/8/16	6/8/16	Hamilton, Robiglio
5.	Opening of 6 new classes for fall 2016	8/29/16	9/29/16	Robiglio
6.	Develop strategy for incorporating contextual ESL in Career Pathways	9/30/16		Sato, Robiglio
7.	Expansion of class offerings at IRC	9/30/16		Hovsepian, Robiglio, Pranke
8.				
9.				
10.				

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Career Pathways				
Activities: <ul style="list-style-type: none">• Coordinate more noncredit to credit pathways• Provide workshops for recent immigrants• Outreach to GUSD• High School Collaborative: create more transitions and pathways• Expand GED to Credit Managed Enrollment		<ul style="list-style-type: none">• Expand pre-assessment courses• Offer cultural acculturation workshops• Establish laptop lending program at Garfield and Library• Identify existing career pathways• Identify adult education courses that can be incorporated into existing career pathways		
Action:				
Project Leader:				
Measure(s): <ul style="list-style-type: none">1. Hold 10 acculturation workshops in 2016-17 with average 20 participants in each2. Develop 2 career pathways				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Develop tracking and reporting system through CalJOBS	11/30/16		MaryAnn
2.	Design Integrated Education & Training flow	11/30/16		MaryAnn
3.	Coordinate services with Glendale Library	11/30/16		Lora, MaryAnn
4.	Review curriculum for acculturation workshops with ARS	6/30/16	6/30/16	Sona, MaryAnn
5.	Schedule acculturation workshops beginning in November	10/31/16		Sona
6.	Complete industry sector intelligence research for: IT, manufacturing, healthcare and service	12/31/16		Tiffany
7.	Conduct staff training on industry sector strategies and career pathways	12/31/16		MaryAnn
8.	Review industry sector intelligence reports	12/31/16		Tiffany
9.	Co-lead industry sector focus groups to gather input on workforce development needs	03/31/17		Committee
10.	Analyze results of focus groups to identify career pathways	04/30/17		Tiffany
11.	Develop plan for career pathways priorities	6/30/17		Committee

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Professional Development				
Activities: <ul style="list-style-type: none">Develop professional development planCoordinate training to align adult basic education and secondary education with K-12 and credit		<ul style="list-style-type: none">Identify online seminars and webinarsConduct survey to gather input from all partnersCoordinate training in: Serving the AWD Population		
Action:				
Project Leader:				
Measure(s): <ul style="list-style-type: none">1. Number training sessions held: 122. Number attendees per session: 203. Evaluation results: 95% satisfaction4. Competency achievement: 100%				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Develop needs assessment survey	11/30/16	11/5/16	MaryAnn
2.	Conduct needs assessment	11/30/16		MaryAnn
3.	Partner Presentations each month	10/31/16	On-going	MaryAnn
4.	Training: Working with AWD	12/31/16		MaryAnn
5.	LMI presentations on a quarterly basis	11/30/16		MaryAnn
6.	Develop Professional Development Plan	12/31/16		MaryAnn
7.	Establish Calendar for events	12/31/16		Tiffany
8.				
9.				
10.				
11.				
12.				
13.				
14.				

Would you like a Well-Paying Job and a Great Career?

The Uniquely Abled Academy provides hands-on training for adults (over 18) with high functioning autism for the high demand job of Computer Numerical Control (CNC) Machinist.

Attend an information session and sign up for the program

Every Thursday at 3:30 PM
until 9/14/17

Verdugo Jobs Center
1255 S. Central Ave. Glendale, CA
91204

**Refreshments
Served**



Information Session

YOU'RE INVITED TO SIGN UP

uniquelyabledproject.org/applying-to-the-gcc-uniquely-abled-academy/

Every Thursday
3:30 PM

Verdugo Jobs Center 1255 S. Central Ave. Glendale, CA 91204

www.verdugojobscenter.org



Check us out on social media:
@UniquelyAbledProject



The Uniquely Abled Project

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY (818) 409-7236.

Disability Resource Fair



Would you like to:

- 1) Connect with disability resources in the community
- 2) Sign up for different programs and services
- 3) Have your disability questions answered by professionals
- 4) Learn about Medicare, Medi-Cal, Work Incentives Planning and Assistance Program (WIPA) and Disability Employment Accelerator (DEA)

Agenda: 10AM to 11AM: Health Care Rights Presentation on Medicare & Medi-Cal
11:00 AM to 12:00PM: Resource Event

When? October 26, 2017, 10:00AM to 12:00PM

Where? Verdugo Jobs Center
1255 S. Central Avenue
Glendale, CA 91204
website: www.verdugojobscenter.org

Registration: Contact Juan Pasillas at 818-937-8021 or jpasillas@glendaleca.gov.
Please register on or before October 9, 2017. Space is limited!

Participating Agencies:

Name of Organization
Social Security Administration (SSA)
California Department of Rehabilitation
State Council on Developmental Disabilities
Center for Health Care Rights
Employment Networks, MCS & Goodwill So. Cal
West Angeles Community Development Corporation
Glendale Housing Department and Development
Independent Living Center of Southern CA
And Many More Community Providers!!!



The Workforce Innovation and Opportunity Act is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY (818)409-7234



2017

Verdugo Jobs Center Presents

The 2nd Annual Tech Job Fair

Multiple Employers and Job Openings



Thursday, October 12, 2017



9:00 AM - 12:00 PM



Downtown Central Library

222 E. Harvard Street Glendale, CA 91205

Attendance is FREE!

Job Fair Prep Sessions every Friday at 9 AM to 10 AM in September at VJC.

To book a spot or for more information, call 818-937-8050 or visit vjcjobscenter.org

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY (818) 409-7236.

www.glendaletechweek.com



[@Glendale_Tech](https://twitter.com/Glendale_Tech)



[@GlendaleTechWeek](https://www.instagram.com/GlendaleTechWeek)



America's **JobCenter**
of California™

Foothill SELPA Family Transition Forum

**This forum is for students with disabilities ages 14-21 and their families
to learn more about options after high school**

When: Wednesday, September 20, 2017
6:00 pm to 8:00 pm
6:00 – 7:10 pm — **Check-In, Dinner, Visit Vendors and Agencies**
(Please be prompt for maximum contact with Agencies—Contact
information will be available for those who cannot arrive early.)
7:10 pm – **Welcome and Introductions**
7:15 pm – 8:00 pm – **Transition Presentation**

Where: Glendale High School (Map on reverse)
Cafeteria
1440 E. Broadway
Glendale CA 91205

A light dinner will be served free of charge with a reservation.

**FREE PARKING IS AVAILABLE IN THE PARKING LOT AT THE CORNER OF VERDUGO AND
BROADWAY**

There are THREE ways to register:

Mail: Foothill SELPA, 223 N. Jackson Street, Glendale CA 91206 (fill out form, tear off and mail)

Fax: 818-246-3537 (fax this form)

email: nhidalgo@gusd.net (email all requested info)



Please fill out the form below, tear off, and return by **Monday, September 18, 2017**
If you miss the cutoff, you may still attend, but dinner may not be available.

Parent Name _____

Student's Name _____

School _____ Teacher _____

Phone No _____ email: _____

Translation/Interpreter: ☐ Armenian ☐ Korean ☐ Spanish ☐ Sign Language
(We must receive request no later than September 5th to provide translation/interpreter)

(Check one)

____ Please reserve _____ (#) dinners for my family.

____ I am unable to come to dinner, but I will be attending. I will
be bringing _____ (#) family members, including myself.

If you have any questions, please call Norma Hidalgo at (818) 246-5378 or email nhidalgo@gusd.net

Multilingual Computer Class for Beginners

Learn the Basics of Computers!

The instruction will be provided in English, Spanish and Armenian. The classes will be held at the Computer Lab, Tuesdays and Thursdays in August.

August Classes

Tuesdays and Thursdays

1:00 pm-3:00 pm

Class Schedule:

August 1 & 3: Keyboard and Mouse

August 8 & 10: How to Open and Close Programs

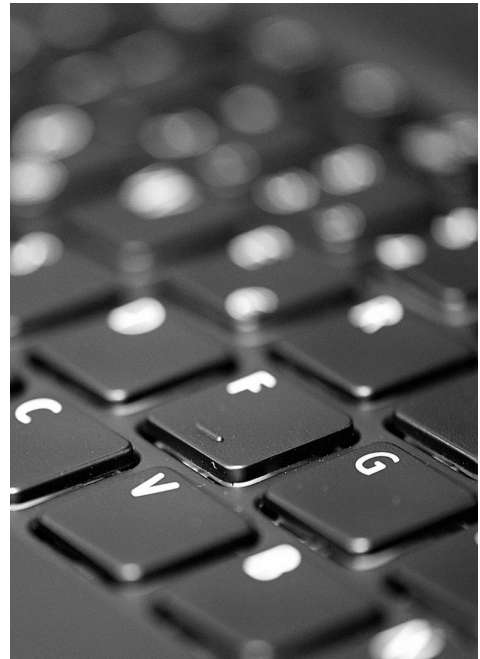
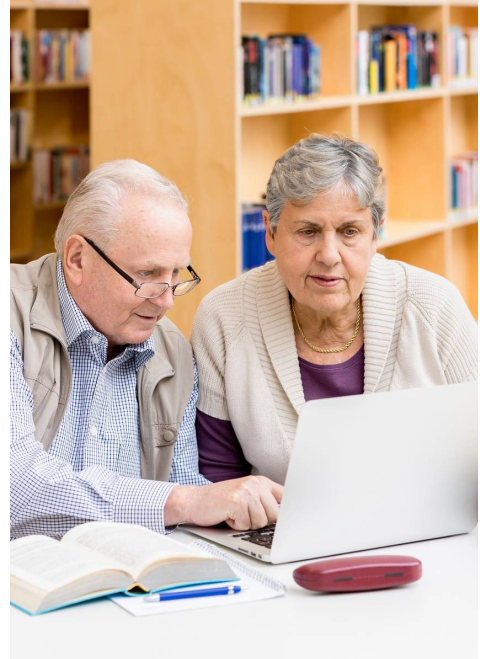
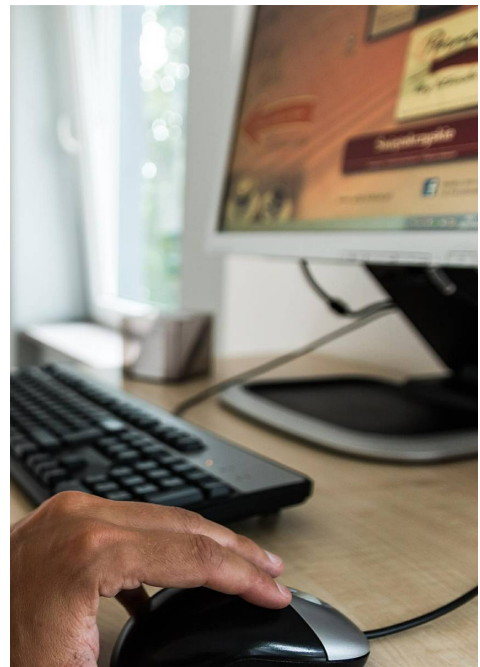
August 15 & 18: How to Create and Save Documents

August 22 & 24: Internet Basics

August 29 & 31: Basics of e-mail (gmail)

Limited Seating.

For more information or to register,
please contact Guillermo Garcia
at 818-937-7818 or jugarcia@glendaleca.gov





Abilities Job Fair

For veterans and individuals with disabilities

Tuesday, September 12th 10AM - 1PM

War Memorial Building

Come in professional attire
and bring your resume!

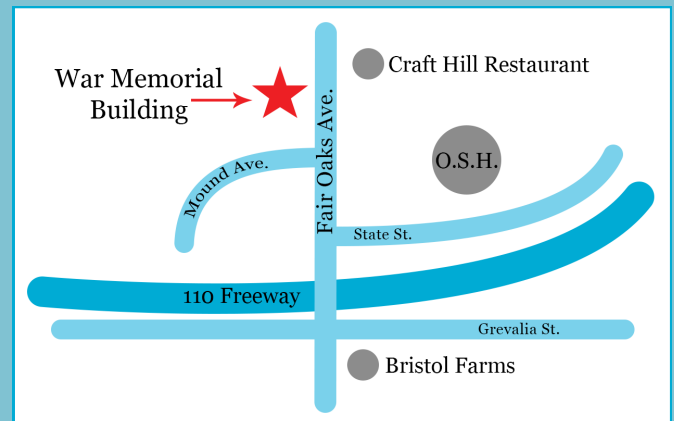
Accommodations for job seekers available - contact
Nita Davis at ndavis@almansor.org

Employers - contact Lupe Vasquez at
gvasquez@almansor.org or 626-755-4382

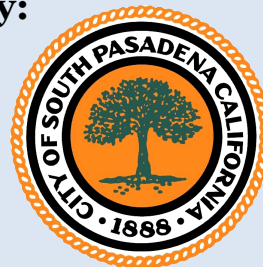
www.redesignlearning.org

**435 Fair Oaks Avenue
South Pasadena, CA 91030**

*Just north of the 110 freeway,
across from Craft Hill Restaurant.*



Sponsored By:



carf INTERNATIONAL



Defining
EXCELLENCE
in the 21st Century

CITIZENSHIP CLASSES



The International Rescue Committee,
in association with
Glendale Library, Arts, and Culture
invites you to join us for

FREE CITIZENSHIP CLASSES

Learn the **English, Civics, and History** required to pass
the test and become a United States Citizen!

2017 Schedule
Every Wednesday,
from 6:00pm – 9:00pm

Library Connection @ Adams Square
1100 E. Chevy Chase Drive
Glendale, CA 91205

Students must have a green card
Pre-registration required – contact information below

For more information and registration, contact:

Jonathan Fein Proaño

818 937 2869

CFCP-LA@Rescue.org

Hablamos español



From Harm to Home | Rescue.org



Multilingual Computer Class for Beginners

Learn the Basics of Computers!

The instruction will be provided in English, Spanish and Armenian. The classes will be held at the Computer Lab, Tuesdays and Thursdays in August.

August Classes

Tuesdays and Thursdays

1:00 pm-3:00 pm

Class Schedule:

August 1 & 3: Keyboard and Mouse

August 8 & 10: How to Open and Close Programs

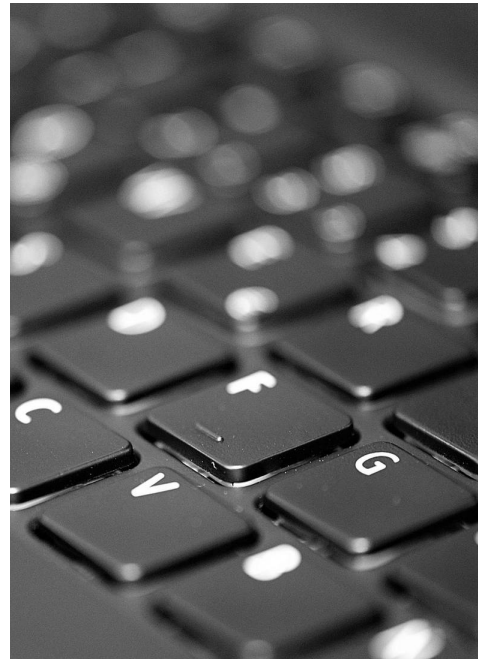
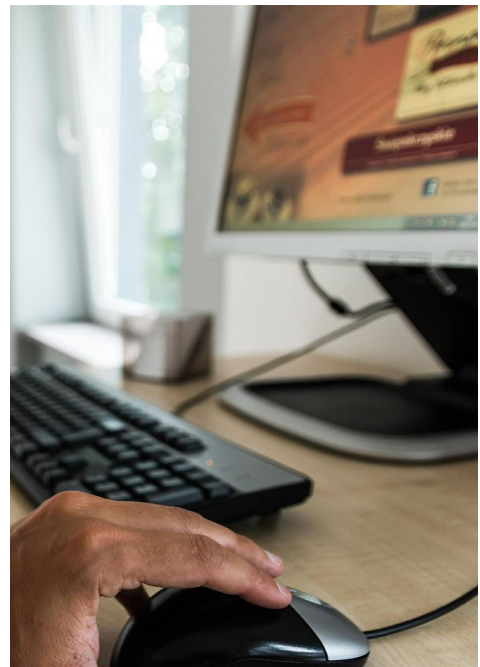
August 15 & 18: How to Create and Save Documents

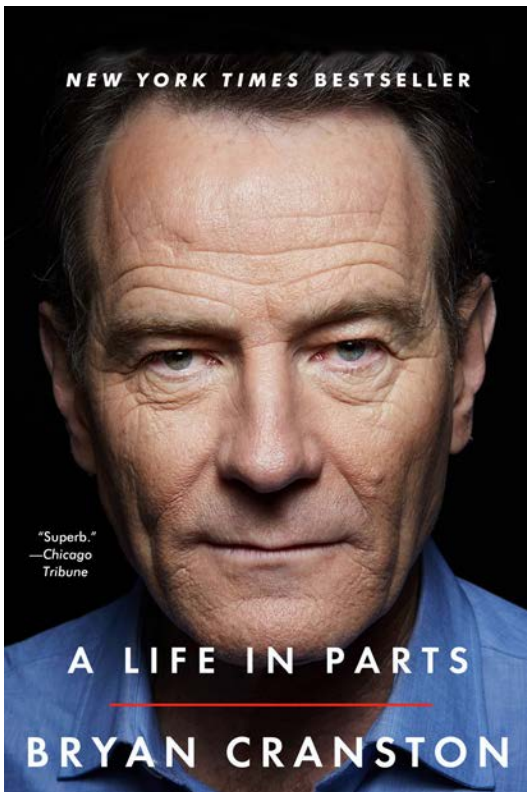
August 22 & 24: Internet Basics

August 29 & 31: Basics of e-mail (gmail)

Limited Seating.

For more information or to register,
please contact Guillermo Garcia
at 818-937-7818 or jugarcia@glendaleca.gov





BRYAN CRANSTON

A Life In Parts

7 PM, WEDNESDAY, AUGUST 30

Downtown Central Library Main Floor
222 East Harvard Street
Glendale CA 91205
818-548-2021

A LIFE IN PARTS, Bryan Cranston's riveting New York Times bestselling memoir traces his zigzag journey from his chaotic childhood to mega stardom by vividly revisiting the many parts he's played, on camera (astronaut, dentist, detective, candy bar spokesperson, President of the United States, etc.) and off (paperboy, farmhand, security guard, dating consultant, murder suspect, dock loader, son, brother, lover, husband, father).

PLEASE NOTE: Downtown Central Library will close at 5:30 PM, and reopen at 6 PM for this special event. Mr. Cranston will ONLY sign copies of A LIFE IN PARTS. No memorabilia, no posed photographs, no flash photography. Please visit [Eventbrite.com](https://www.eventbrite.com) (search Friends of the Library Bryan Cranston) to let the Friends know how many books to bring to the sale for autographs. Donations to the Friends of the Library on August 30, and proceeds from book sales for this event, will go to support the 2018 Summer Reading Program. **PARKING:** Visitors to the Downtown Central Library receive 3 hours FREE parking in the MarketPlace parking structure on Harvard Street with validation at the library service desk on the main floor. [Read More>](#)

Your Money Matters

8 Part Workshop Series

Our Certified Financial Planner Covers:



- Your Money Mind
- Budgeting & Smart Money Goals
- Cash Flow & Banking
- Dealing with Debt: A Battle Plan
- Feeding Your Future
- Retirement Planning
- The ABCs of Insurance
- Paying for College

FREE - Thursdays Starting August 10th 6:30pm

**YWCA Glendale
Regency Room
735 E Lexington Drive
Glendale, CA 91206**

Pre-Registration suggested: 818.477.0792

*No hidden agenda, just frank talk and great tips because
Your Money Matters!*



Glendale Communitas Initiative

Doing good, together!

Your Money Matters

Third of 8 Part Series



The Money Flow System: Cash Flow & Banking

Increase your cash flow, plug the leaks, & direct it where you want it to go.

Thursday, August 24, 6:30 pm

Hosted at: **eliminating racism
empowering women**
ywca
Glendale

FREE but seating is limited. Questions? Call 818-477-0792.

YWCA – Regency Room
735 E Lexington Drive, Glendale, CA 91206
Parking available in the lot or on the street

Join us for some frank talk and great tips!

 **Glendale Communitas Initiative**
Doing good, together!