

Our Vision: All adult learners will have access to and participate in education and resources leading to meaningful employment or higher education.

AEBG Implementation Meeting
1122 E Garfield Ave, Glendale, CA 91205
September 21, 2017 ♦ 1:00pm-3:00pm

Agenda

Agenda Item		Purpose	Person(s) Responsible	Time Frame
I.	Introduction	A. Welcome & Introductions	Board	5 min.
II.	Public Comments	A. Community Comments	Community	5 min.
III.	Minutes	A. Review & Approval of Minutes for August 24, 2017	Board	5 min.
IV.	College 2 Career	A. Evaluating Results of Program	Consortium Team	20 min.
V.	AEBG Updates	A. CWA Panel Presentation B. CWA Uniquely Abled Workshop C. Accountability Training D. Job Fair Results E. Train the Trainer	Alfred/Judy Alfred/Judy MaryAnn Alfred Alfred	15 min.
VI.	Committees	A. Committee Meetings	Consortium Team	30 min
VII.	Announcements & Next Steps	B. Unscheduled Business 1) Announcements & Discussion 2) Next meeting date: October 19, 2017	Consortium Team	10 min
VIII.	Adjourn	Adjourn: 3:00 pm		

**GlendaleLEARN
Glendale Community College District
Regional Consortium**

AEBG Implementation Meeting

Garfield Campus

August 24, 2017 ♦ 1:00pm-3:00pm

Members: Rene Valdes, Alfred Ramirez, Judith Velasco

Partners Present: Jonathan Fein, Guillermo Garcia, Naomi Sato, Rick Saunders

GlendaleLEARN Staff MaryAnn Pranke

Minutes

Agenda Item		Purpose
I.	Introduction	A. Welcome & Introductions 1) Alfred welcomed the group and opened the meeting. 2) Alfred also welcomed the new Board member: Rene Valdes, representing Glendale Unified School District. Rene will be replacing Scott Anderle on the Board.
II.	Public Comments	A. Community Comments 1) No community comments entered
III.	Minutes	A. Review & Approval of Minutes for July 20, 2017 1) Minutes unanimously approved as presented.
IV.	AEBG Planning	A. Announcements from AEBG 1) Alfred announced that many changes have been proposed and are expected to be implemented this fiscal year including the implementation of performance measures. B. Annual Plan 1) MaryAnn announced that the annual plan for 2017-18 was completed and submitted focusing on the goals that have not yet been completed such as career pathway. Program development for ESL and adults with disabilities will also continue. C. Business Engagement Event 1) MaryAnn will work with the VWDB and Chamber of Commerce to begin coordinating the annual Business Engagement Event. The last event was held at VJC and Richard Pimentel was the guest speaker. The event was a success and by partnering with the VWDB and Chamber, we should be able to expand on that success.
V.	Committee Reports	A. Committee Reports: Tabled to next meeting
VI.	Announcements & Next Steps	A. Unscheduled Business 1) Announcements and Discussions

		<p>a) Jonathan announced that International Rescue Committee (IRC) is partnering with Glendale Library to offer citizenship classes to the community.</p> <p>b) Guillermo announced that Día de los Muertos event was scheduled for November 5, 2017. The Library is now providing computer classes in Armenian and Spanish.</p> <p>c) Rick announced that the SELPA Director is not Tammy Jackson.</p> <p>d) Naomi announced that VESL classes have started at the VJC and currently have 17 enrolled in VESL and 11 in Conversation Class. Alfred noted that the summer fill rate has declined and the overall total enrollment in ESL has also declined.</p> <p>e) Alfred also announced that a job fair will be held on Garfield Campus on September 14th, from 10:00am to 2:00pm. Confirmed employers total 20.</p> <p>f) MaryAnn reported that the survey results for Train the Trainer in Emotional Intelligence showed that more than 20 are interested in the course. Alfred will begin coordination with the instructor.</p> <p>g) Judy announced that the VWDB will be receiving funds from LA County to offer transitional employment services to people who are homeless. The program will target those who are receiving public assistance such as CalFresh. Work experience will be provided by the City of Glendale Community Services and Parks Department, and will begin with basic clean-up of parks and moving to landscaping skills and weed abatement.</p>
VII.	Adjourn	Next Meeting Date: October 19, 2017

[VISIT THE AEBG WEBSITE](#)

Practices with Promise Success Story

[« back to Showcase](#)Submitted By: [MaryAnn Pranke, GlendaleLEARNs](#)

PROGRAM SUCCESSFUL IN PREPARING INDIVIDUALS WITH AUTISM FOR JOBS AS MACHINISTS

- **Type of Practice:** Partnerships & Collaboration
- **Targeted Population:** Adults with Disabilities, Vocational Certificate Students
- **Program Area(s):** Adults with Disabilities
- **Consortia Involved:**
Glendale Community College District Regional Consortium: Glendale Community College District, Glendale Unified School District

The Challenge

When a local business approached Glendale Community College (GCC) about its need for trained CNC Machinists, GCC immediately called up on its partners to assist. The partners included GlendaleLEARNs (the Glendale Community College District Regional Consortium), the Verdugo Workforce Development Board (VWDB), Foothill Special Education Local Planning Area (SELPA) and State of California Department of Rehabilitation (DOR). Noting that individuals with autism possess similar characteristics as those required of someone who operates computer numeric controlled heavy machinery, or a CNC machinist, the partners saw an opportunity to transition students with autism into the workforce and meet local industry needs. While Los Angeles County has a 5.2 percent unemployment rate, people with disabilities have a 17.7 percent rate, and people with cognitive disabilities have a 58 percent unemployment rate. Moreover, the University of California at Davis, found four clusters in Los Angeles County with higher rates of autism than any other areas in the state, leading to the call to action from the partners. The challenge was in addressing the needs of a population with a disability that affects each individual differently and breaking the cycle of high unemployment.

The Solution

Through the partnership, GCC launched the Uniquely Abled Academy (UAA), which integrates the services of all partners and is made possible as a result of braided funding sources. UAA was designed to create a career pathway for individuals with Autism Spectrum Disorders by preparing them for jobs as CNC machinists. Students are trained to: program, set up and operate CNC machines; use quality control instruments; and use shop mathematics and blueprint reading. Mastery of these skills prepare the students for jobs as machine trainees, machinist apprentice, CNC operator and CNC programmer.

The partners designed a universal intake and application process that begins with the Exceptional Children's Foundation, which orients students to the program and refers them to the DOR. DOR conducts career assessments and enrolls the students into its program to provide the funding for the training. DOR then refers the student to VWDB, which enrolls the students in Workforce Innovation and Opportunity Act (WIOA) Title I and Adult Education Block Grant (AEBG) programs. Students also are referred to Disabled Students Programs and Services (DSPS) and enrolled into the UAA at GCC. The enrollments occur through orientation sessions facilitated by the partners so the students are co-enrolled in the various programs in one location and in one session.

WIOA funds on-the-job training with employers, providing salary reimbursements to the employers during the training period. WIOA also funds supportive services and paid work experience for those students between the ages of 18 and 24. The students are co-enrolled in AEBG for work readiness and soft-skills educational services, as well as job placement assistance. Students are co-enrolled with multiple partners in order to provide a continuum of care service package that meets their full range of needs. All enrollments and services are provided at the GCC campus for students' convenience.

Outcomes

The academy has been highly successful in that all students in the program's first cohort entered the workforce after completing the program. Not only does the academy equip students with the hard and soft skills needed for success in workplace, but it has helped others to broaden their perceptions about the abilities of individuals with disabilities and their contributions to industry and the community, recasting them as uniquely abled individuals.

The Data

One hundred percent of the program's first cohort of 11 students were placed in jobs. Ten are working as CNC machinists, and one was moved to quality control due to her keen eye for defects in machined products.

Did you find this helpful? ☐ Yes ☐ No ☐ Undecided

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September 19, 2017

MaryAnn Pranke
Verdugo Workforce Development Board
Verdugo Jobs Center
1255 South Central Avenue
Glendale, CA 91204

Dear Ms. Pranke:

Thank you very much for submitting your application for the Customer Centered Design Learning Exchange and Symposium. Your commitment throughout the Customer Centered Design Challenge is commendable and evident in how you described your project goals, outcomes, and active participation. You and your team should be proud of your hard work and solid collaboration.

We are pleased to invite Team Verdugo Integrated Visionary Innovation Design (VIVID) to participate in the Symposium scheduled for October 17 at the U.S. Department of Labor. The event will consist of a morning program and optional afternoon activities. Following this notification, you will receive a registration email, which will include the registration link, hotel and lodging, and team participation requirements. We encourage you to register quickly and reserve your hotel and travel information as soon as possible.

In the interim, please do keep us posted on the progress and sustainability of your project – we would love to capture and share your success with the greater workforce development community.

We look forward to seeing you at the Symposium!

Best regards,

A handwritten signature in blue ink, appearing to read "Byron Zuidema", is written over a horizontal line.

Byron Zuidema, Deputy Assistant Secretary
Employment and Training Administration

MEETING OF THE MINDS IN MONTEREY

DRIVEN BY DEMAND

MONTEREY MARRIOTT HOTEL

SEPTEMBER 5 – 7, 2017

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Literacy PRO
ResCare

SUPPORTING PARTNERS

Adult Education Regional Consortiums
California Community Colleges
California Department of Rehabilitation
California Workforce Development Board

CONFERENCE PROGRAM

Tuesday, Sept 5, 2017

10:00 – 11:30

Adult Education Regional Partnerships: Innovations in Action

SAN CARLOS 1

Neil Kelly, Adult Education Block Grant Office, California Community Colleges

REGIONAL PARTNERSHIPS

Glendale/Verdugo

- Alfred Ramirez, Dean, Community and Continuing Education
Glendale Community College (GlendaleLEARNs)
- Judith Velasco, Executive Director, Verdugo Workforce Development Board

Mt. San Antonio Consortium/Los Angeles County

- Rocky Bettar, Director, Adult Education/Career Preparation,

Rowland Unified School District

- Madelyn A. Arballo, Dean, School of Continuing Education,
Mt. San Antonio College
- Cynthia Parulan-Colfer, Superintendent of Schools,
Hacienda La Puente Unified School District
- Irene Pelayo, Operations Manager,

Los Angeles County Workforce Development Board

Santa Barbara Consortium/ Santa Barbara County

- Melissa Moreno, Interim Vice President, School of Extended Learning,

Santa Barbara Community College District

- Corlei Prieto, Adult Education Block Grant Coordinator & Career Skills Institute Acting
Director, Santa Barbara Community College District
- Raymond McDonald, Executive Director,

Santa Barbara County Workforce Development Board

San Jose / South Bay Consortium for Adult Education

- Kishan Vujjeni, South Bay Consortium Co-Chair,

San Jose Evergreen Community College District

- Bob Harper, South Bay Consortium Co-Chair, ALLIES, CAEAA, CCAE

With the onset of the Adult Education Block Grant (AEBG) and alignment of workforce and education through WIOA, adult education has moved light years beyond just traditional literacy programs. See how these trail blazers in adult education and workforce are leveraging resources among AEBG, WIOA, Strong Workforce and other funding streams to build coordinated and innovative regional systems that move individuals into career pathways to meet the needs of the employers in their communities.

CONFERENCE PROGRAM

Tuesday, Sept 5, 2017

How do we leverage existing relationships? Show the value of the workforce system? Connect industry success with regional growth? Build lasting relationships with business influencers?

Experience an interactive session centered on business engagement. Discover innovative ways to deepen business relationships, the importance of differentiating Business and Employment Services, how to use targeted sector strategies, and examples of industry-driven collective impact.

This is an exploration of disruptive practices and a deep dive into evolving models of policy implementation. Together, we will unpack the environment, operations and metrics of the next level of public and private sector partnerships.

Uniquely Abled: A Business Led Initiative to Employ People with Autism

LOS ANGELES (MARRIOTT)

Judith Velasco, Executive Director, Verdugo Workforce Development Board

Nancy Osipo-Peera, Manager, California Department of Rehabilitation

Jay Phillips, General Manager, Haas Factory Outlet, Inc.

Alfred Ramirez, Administrative Dean, Continuing & Community Education, Glendale Community College

Jan Swinton, Dean, Workforce Development, Glendale Community College

This workshop introduces the *Uniquely Abled Academy* established in Glendale to address the human capital needs of local manufacturing companies.

This business led initiative developed a curriculum and training program in Computer Numerical Control (CNC) Machinist for people with autism. Students are co-enrolled in WIOA Title I, Title IV, Adult Education Block Grant, and Career Education. The result: 100% job placement of a population with an unemployment rate higher than any other disability.

Integrating Partner IT Systems for Better Collaborations

SAN CARLOS 3

Elaine Craig, Executive Director
Workforce Development Board of Madera County

Sherri Watkins, Executive Director
State Center Adult Education Consortium

Phyllis Staugbauer, Deputy Executive Director
Fresno Regional Workforce Development Board

Garth Neil, Vice President, Strategic Initiatives, LP Systems, Inc.

Discover how CommunityPro Suite leverages your partner's IT systems to streamline services and improve collaborations.

Imagine a set of tools that can make and follow solid referrals between the partners, know if a program is funded, find out if the client or customer meets the eligibility requirements, and even if the capacity exists to serve them. And further, imagine if you had a simple way to know if the client showed up to the referral appointment, enrolled/engaged, and achieved the outcomes for which they were referred. Learn more about how CommunityPro Suite can take your imaginings and turn them into reality.

Manufacturing Internship Program: The Next Generation of Manufacturing

SAN DIEGO (MARRIOTT)

Nuvia Varela, Adult/Youth Program Manager
Fresno Regional Workforce Development Board

David Clark, Dean of Instruction, Reedley College

Mike Betts, Chairman & CEO, Betts Spring Company

Discover how the Fresno Regional Workforce Development Board, San Joaquin Valley Manufacturing Alliance, Reedley College and Fresno County ROP/CTE addressed the long-standing issue of youth unemployment by braiding services to create a workforce-ready talent pipeline in the manufacturing sector. Find out how these partners came together to align programs at the high school and college levels with the workforce system to help mold and prepare young adults to be the next generation of manufacturers.

**News and updates from businesses,
non-profits, community organizations, and
public figures in your community.**

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Verdugo Jobs Center to host 2nd Annual Tech Job Fair

September 12, 2017

Glendale, CA – **The Verdugo Jobs Center** will be hosting its 2nd Annual Tech Job Fair at the newly renovated Downtown Central Library in Glendale, CA on October 12, 2017 from 9:00 am to 12:00 pm. This **Glendale Tech Week** event provides a platform for companies to interview and hire technology skilled job seekers. Last year's event attracted over 300 job seekers.

The **Verdugo Jobs Center** has been at the forefront of industry sector trends and has spearheaded numerous projects that have assisted local communities and businesses with workforce needs. For example, the *Rapid Response* program, is a layoff aversion initiative. There are also employer reimbursement programs such as *On the Job* and *Incumbent Worker Training* which have assisted employers train and retain their workforce thereby saving jobs and saving employer's money. The **VWDB/VJC** also employs career counselors who utilize economic forecasting and projection tools to advise customers about in demand occupations, viable career pathways and assist with job placement assistance via job development and on-site employer recruitment.

The VJC is administered by the **Verdugo Workforce Development Board (VWDB)** which is a dynamic mix of stakeholders who are invested in the economic vibrancy of the Glendale, Burbank and LaCanada Flintridge areas. Local business leaders, community organizers, and administrators in the education, union and government sectors meet monthly to drive initiatives that leverage resources and build partnerships at the local, regional and State level. These strategic partnerships ensure that those within **VWDB's** service area and beyond benefit from programs that assist businesses grow while building a robust workforce.

Filed Under: **Glendale**

Tagged With: **Community Organization, Events**

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competes in start-up demo
competition

Master Hypnotherapist
Carmela Tunzi presents at
Altadena Rotary Club

AEBG Implementation Committees

Committee: ESL & Contextual Curricula (Includes curriculum development for contextual ESL)	
First Name	Last Name
Megan	Ernst
Melina	Hovsepian
Lora	Martinolich
Debbie	Robiglio
Danette	Roe
Naomi	Sato
Judith	Velasco
Sona	Zinzalian

Committee: Marketing	
First Name	Last Name
Scott	Anderle
Tiffany	Israel
Deb	Kinley
Ellen	Oppenberg
Alfred	Ramirez
Jason	Schlatter

Committee: Career Pathways (including Adult Basic & Secondary Education)	
First Name	Last Name
Lauren	Castillo
Nare	Garibyan
Nancy	Osipo-Peera
Jan	Young

Committee: Professional Development	
First Name	Last Name
Deb	Kinley
Debbie	Robiglio
Jason	Schlatter
Joylene	Wagner
Jan	Young
Rasheedah	Scott

Committee: Programs for Individuals with Disabilities	
First Name	Last Name
Karen	Ingram
Tina	Andersen-Wahlberg
Lauren	Castillo
Maria	Czech
Jesse	Holm
Ellen	Oppenberg
Nancy	Osipo-Peera
Janette	Panganiban
Rick	Saunders
Alana	Theard

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Marketing				
Activities: <ul style="list-style-type: none">• Create website• Develop marketing brochures and pamphlets• Create media packet		<ul style="list-style-type: none">• Create ambassador presentation for project• Develop marketing plan• Develop communication system for key stakeholders		
Action:				
Project Leader: Tiffany Israel				
Measure(s): <ul style="list-style-type: none">a. 100% Completed Plan: A consistent, cohesive and responsive marketing planb. Increase enrollment in AE Classes by 10%:: A student-oriented website that makes information easy to access				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Create marketing plan	11/17/16		Tiffany
2.	Create brand image: Glendale Learn --- Logo	9/27/16	9/20/16	Tiffany
3.	Website review and edits	11/17/16		Team, Tiffany
4.	Create marketing tools based on marketing plan: media packet, brochures, pamphlets	11/30/16		Tiffany
5.	4a. Create & Print ESL Brochure for GUSD parents	11/15/16		Tiffany
6.	4b. Create & Print Job Skills Brochure for GUSD parents	11/15/16		Tiffany
7.	4c. Create & Print VJC/ OSY Brochures for GUSD	11/15/16		Tiffany
8.	4d. Create Glendale Learn Consortium Program Brochure	9/27/16	9/20/16	Tiffany
9.	Business Breakfast- Managing Today's Diverse Workforce	9/27/16	9/27/16	MaryAnn
10.	Create Media Packet	12/30/16		Tiffany
11.	Create Ambassador Presentation	12/30/16		Tiffany
12.				

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Programs for Adults with Disabilities				
Activities: <ul style="list-style-type: none">• Coordinate programs for adults with disabilities• Counsel DSPS students: Provide counseling to AWD students on site• Identify available services from AEBG partners (i.e. DOR, Regional Center, etc.)		<ul style="list-style-type: none">• Hire Learning Specialist to assist students in the classroom• Develop a system for assessing challenges and identifying disabilities• Assist with coordinating AWD Summit		
Action: Career & College Pathways for Adults with Disabilities (C²PAD)				
Project Leader:				
Measure(s): <ol style="list-style-type: none">1. Enroll __ of AWDs2. Transition ____ AWDs into career pathways leading to employment3. Transition _____ to higher education4. Wage at placement:				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Review 21 st Century Skills from PCC as model	5/20/16	5/20/16	Rick
2.	Hold Committee planning meeting	5/20/16	5/20/16	Rick
3.	Recruit Instructor and Learning Specialist	10/31/16	4/30/17	Jan/Tina
4.	Instructor develops curriculum outline	7/15/16	7/15/16	Tina
5.	Instructor develops curriculum for C²PAD	7/15/16	10/20/16	Tina
6.	Develop information flyer for Special Ed staff, DIS staff, Teacher Specialists to inform them of pilot	6/30/16	4/30/17	Rick
7.	Develop referral process & form to be used by K-12, DOR, Regional Center and VJC to refer candidates	7/15/16	7/15/16	Alana
8.	Coordinate pilot launch	8/28/16	4/30/17	Rick/Tina
9.	Refer candidates to pilot	8/1/16	4/30/17	Rick
10.	Coordinate Open House/Orientation	1/2017	5/31/17	MaryAnn
11.	Send Save the Date flyers for Open House/Orientation	1/2017	5/31/17	MaryAnn
12.	Hold Open House/Orientation	1/2017	6/30/17	Committee
13.	Launch Pilot 1	1/2017	6/30/17	Committee
14.	Provide career counseling and workforce preparation classes for Uniquely Abled students	6/28/16	8/26/16	VJC
15.	Provide job placement assistance to UA students	8/26/16	On-going	VJC
16.	Coordinate job interviews for UA students	8/26/16	On-going	VJC
17.	Co-enroll with WIOA OJT salary reimbursement for employers	8/26/16	8/26/16	VJC

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: ESL & Contextual Curricula				
Activities: <ul style="list-style-type: none">• Expand ESL program• Hire ESL instructor• Develop strategy for incorporating contextual ESL in existing career pathways		<ul style="list-style-type: none">• Develop contextual ESL curriculum for career pathways• Identify visible potential sites for offering classes within GCC District• Offer ESL classes at various sites		
Action:				
Project Leader:				
Measure(s): <ul style="list-style-type: none">1. Offered ____ extra ESL Classes and/or hours in 2016-17 in region compared to 2015-182. Hired ____ additional ESL faculty for 2016-173. Offered ____ ESL classes at various sites during 2016-174. Identified ____ site for possible ESL classes5. Develop ____ curricula for career pathways6. Implemented career curricula in ____ ESL classes				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Expansion of GCC’s ESL offerings from 6-10 weeks	6/1/16	6/20/16	Robiglio
2.	Hired FT Vocational ESL instructor	6/1/16	6/1/16	Robiglio
3.	Expansion of ESL program at 2 new locations for fall 2016: Maple Park and Pacific Park	6/30/16	8/31/16	Alfred, Robiglio
4.	Creation of ESL curriculum for Career Pathways	6/8/16	6/8/16	Hamilton, Robiglio
5.	Opening of 6 new classes for fall 2016	8/29/16	9/29/16	Robiglio
6.	Develop strategy for incorporating contextual ESL in Career Pathways	9/30/16		Sato, Robiglio
7.	Expansion of class offerings at IRC	9/30/16		Hovsepian, Robiglio, Pranke
8.				
9.				
10.				

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Career Pathways				
Activities: <ul style="list-style-type: none">• Coordinate more noncredit to credit pathways• Provide workshops for recent immigrants• Outreach to GUSD• High School Collaborative: create more transitions and pathways• Expand GED to Credit Managed Enrollment		<ul style="list-style-type: none">• Expand pre-assessment courses• Offer cultural acculturation workshops• Establish laptop lending program at Garfield and Library• Identify existing career pathways• Identify adult education courses that can be incorporated into existing career pathways		
Action:				
Project Leader:				
Measure(s): <ul style="list-style-type: none">1. Hold 10 acculturation workshops in 2016-17 with average 20 participants in each2. Develop 2 career pathways				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Develop tracking and reporting system through CalJOBS	11/30/16		MaryAnn
2.	Design Integrated Education & Training flow	11/30/16		MaryAnn
3.	Coordinate services with Glendale Library	11/30/16		Lora, MaryAnn
4.	Review curriculum for acculturation workshops with ARS	6/30/16	6/30/16	Sona, MaryAnn
5.	Schedule acculturation workshops beginning in November	10/31/16		Sona
6.	Complete industry sector intelligence research for: IT, manufacturing, healthcare and service	12/31/16		Tiffany
7.	Conduct staff training on industry sector strategies and career pathways	12/31/16		MaryAnn
8.	Review industry sector intelligence reports	12/31/16		Tiffany
9.	Co-lead industry sector focus groups to gather input on workforce development needs	03/31/17		Committee
10.	Analyze results of focus groups to identify career pathways	04/30/17		Tiffany
11.	Develop plan for career pathways priorities	6/30/17		Committee

Glendale Community College Regional Consortium

AEBG Implementation Action Plan

Committee: Professional Development				
Activities: <ul style="list-style-type: none">• Develop professional development plan• Coordinate training to align adult basic education and secondary education with K-12 and credit		<ul style="list-style-type: none">• Identify online seminars and webinars• Conduct survey to gather input from all partners• Coordinate training in: Serving the AWD Population		
Action:				
Project Leader:				
Measure(s): <ul style="list-style-type: none">1. Number training sessions held: 122. Number attendees per session: 203. Evaluation results: 95% satisfaction4. Competency achievement: 100%				
Task / Key Results Area		Target Due Date	Date Done	Task Leader
1.	Develop needs assessment survey	11/30/16	11/5/16	MaryAnn
2.	Conduct needs assessment	11/30/16		MaryAnn
3.	Partner Presentations each month	10/31/16	On-going	MaryAnn
4.	Training: Working with AWD	12/31/16		MaryAnn
5.	LMI presentations on a quarterly basis	11/30/16		MaryAnn
6.	Develop Professional Development Plan	12/31/16		MaryAnn
7.	Establish Calendar for events	12/31/16		Tiffany
8.				
9.				
10.				
11.				
12.				
13.				
14.				



2017

Verdugo Jobs Center Presents

The 2nd Annual Tech Job Fair

Multiple Employers and Job Openings



Thursday, October 12, 2017



9:00 AM - 12:00 PM



Downtown Central Library

222 E. Harvard Street Glendale, CA 91205

Attendance is FREE!

Job Fair Prep Sessions every Friday in September at VJC.

To book a spot or for more information, call 818-937-8050 or visit vjcjobscenter.org

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY (818) 409-7236.

www.glendaletechweek.com



@Glendale_Tech



@GlendaleTechWeek

America's **JobCenter**
of California™



ESL 3 Intermediate Class

Monday–Thursday
8:30 a.m.–12:00 p.m.
Verdugo Jobs Center
1255 S. Central Ave.
Glendale, CA 91204

**Learn English for the
workplace and job search.**

Practice job applications!

**Improve your speaking,
listening, reading, writing,
and grammar.**

CONTACT:
Glendale Community College
Noncredit ESL Division
Ms. Naomi Sato
nsato@glendale.edu
Tel: 818-240-1000 x5033

Free Vocational ESL (English As A Second Language) Classes

ESL Level 3 Intermediate

Ticket #3903

Monday- Thursday, 8:30 a.m.–12:00 p.m.

Verdugo Jobs Center

1255 S. Central Ave.

Glendale, CA 91204

Do you want to improve your English?

Do you need to learn how to communicate in English to get
a job, keep a job, or advance in a job?

Glendale Community College is offering a free intermediate
VESL 3 (Vocational English as a Second Language) Class at
Verdugo Jobs Center. Come join our ESL class and learn
English and job skills for the workplace.

We meet four mornings a week at the Verdugo Jobs Center.
You will learn grammar, listening, speaking, reading, and
writing, as well as job-related language.

A placement test is required before registering for the class.



America's **JobCenter**
of California™

Glendale**LEARNS**
Local Education And Resource Network Services



Intermediate ESL Workplace Conversation Classes

Wednesdays

12:20 p.m.–3:50 p.m.

Glendale Community College
Garfield Campus, TR208
1122 E. Garfield Ave.
Glendale, CA 91205

Or

Fridays

8:30 a.m.–12:00 p.m.

Verdugo Jobs Center
1255 S. Central Ave.
Glendale, CA 91204

Practice speaking English
for the workplace and job
search.

Practice job interviews and
presentation skills.

CONTACT:

Glendale Community College
Noncredit ESL Division
Naomi Sato
nsato@glendale.edu

Tel: 818-240-1000 x5033

Free Workplace ESL (English As A Second Language) Conversation Classes

Intermediate ESL

Ticket #3739

Wednesdays, 12:20 p.m.–3:50 p.m.

Glendale Community College – Garfield Campus
Tropico Bldg., Room 208
1122 E. Garfield Ave.
Glendale, CA 91205

Ticket #3753

Fridays, 8:30 a.m.–12:00 p.m.

Verdugo Jobs Center
1255 S. Central Ave.
Glendale, CA 91204

Do you need to improve your English speaking skills to get a
job or communicate at work?

Glendale Community College is offering free intermediate
workplace ESL (English as a Second Language) conversation
classes at the Garfield Campus and the Verdugo Job Center.
You will discuss career-related topics, learn about workplace
idioms, and practice telephone English, job interviews, and
presentation skills.

A placement test is required before registering for the class.



America's **JobCenter**
of California™

Glendale**LEARNS**
Local Education And Resource Network Services

CITIZENSHIP CLASS

FREE CITIZENSHIP AND FINANCIAL LITERACY CLASSES September - December 2017

Library Connection
@ Adams Square (Glendale)
On-Going Class
Wednesdays 6:00pm – 9:00pm

Wilshire Branch Library
On-Going Class
Saturdays 10:00am – 1:30pm

Benjamin Franklin Library
(Boyle Heights)
August 28th - October 24th
Mon. & Tue. 5:30pm – 7:30pm

El Sereno Branch Library
September 12th - November 9th
Tue. & Thurs. 2:00pm - 4:00pm

Central Library (DTLA)–
Singleton Adult Literacy Center
September 12th - November 9th
Tue. & Thurs. 5:00pm – 7:00pm

Harbor Gateway-Harbor City
Branch Library
August 21st - October 18th
Mon. & Wed. 5:30pm – 7:30pm

Panorama City Branch Library
August 22nd - October 12th
Tue. & Thurs. 5:30pm – 7:30pm

Cahuenga Branch Library
September 16th - December 2nd
Saturdays 2:00pm - 5:00pm

Cypress Park Branch Library
September 12th - November 2nd
Tue. & Thurs. 5:30pm - 7:30pm

Pico Union Branch Library
September 23rd - November 25th
Saturdays 10:00am – 1:30pm

Pacoima Branch Library
October 7th - December 16th
Saturdays 10:00am – 1:30pm

Alma Reaves– Watts Branch Library
September 18th - November 8th
Mon. & Wed. 5:30pm – 7:30pm

Mar Vista Branch Library
August 19th - October 28th
Saturdays 10:00am – 1:30pm

IRC Office in Glendale
August 7th - September 27th
Mon. & Wed. 10:00am - 12:00pm

Students must have a green card - Pre-registration required

Please contact:
Jonathan Fein Proano at 818 937 2869 or at
CFCP-LA@Rescue.org

For ADA accommodations, call (213) 228-7430 at least 72 hours prior to event.



From Harm to Home | Rescue.org

LOS ANGELES
PUBLIC LIBRARY

